

MISSION STATEMENT

***To Improve the Quality of Life
For Those Who Live and Work in The District***

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10 July 2006

Dear Councillor

You are hereby summoned to a meeting of the Selby District Council to be held in the Civic Suite, Civic Centre, Portholme Road, Selby on **18 July 2006** commencing at **6.00 pm**.

Yours sincerely



M Connor
Chief Executive

Opening Prayers will be offered.

AGENDA – PUBLIC SESSION

1. APOLOGIES FOR ABSENCE

To receive apologies for absence.

2. DISCLOSURE OF INTEREST

To receive any disclosure of interest in matters to be considered at the meeting in accordance with Sections 94 and 117 of the Local Government Act 1972 or the National Code of Local Government Conduct.

3. MINUTES

To confirm as a correct record the minutes of the proceedings of the meeting of Annual Council held on 16 May 2006 (pages 6 to 21 attached).

4. COMMUNICATIONS

To consider any communications received by the Chief Executive and to pass resolutions thereon if deemed necessary.

5. PUBLIC QUESTIONS

To consider questions, if any, notice of which has been given in accordance with rule 5.21 of the Constitution.

6. MEMBERS QUESTIONS

To consider questions, if any, notice of which has been given in accordance with rule 5.22 of the Constitution.

7. COMMITTEE AND BOARD MINUTES

Special Overview and Scrutiny Committee (4 May 2006)	SALMON	Pages 22 to 25 Minutes 820 -829
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Special Overview and Scrutiny Committee (29 June 2006)	SALMON	To follow
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Overview and Scrutiny Committee (13 July 2006)	SALMON	To follow
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Planning Committee (24 May 2006)	GREEN	Pages 26 -33 Minutes 830 - 837
Planning Committee (21 June 2006)	GREEN	Pages 34 - 43 Minutes 893 – 902
Special Planning Committee (12 July 2006)	GREEN	To follow
Environment Board (25 May 2006)	BLUE	Pages 44 - 49 Minutes 903 -915
Special Environment Board (6 July 2006)	BLUE	To follow
Social Board (14 June 2006)	YELLOW	Pages 50 -56 Minutes 877 - 892
Economy Board (13 June 2006)	PINK	Pages 57 - 64 Minutes 860 - 876
Policy and Resources Committee (27 June 2006)	GOLD	Pages 65 - 73 Minutes 916 - 934
Standards Board – For information (30 May 2006)	GREY	Pages 74 - 76 Minutes 838 - 846
Licensing Committee – For information (12 June 2006)	CREAM	Pages 77 - 81 Minutes 847 - 857

8. STATE OF THE AREA ADDRESS

To receive a State of the Area Address from the Leader of Council.

9. URGENT ACTION

The Chief Executive will report on any instances where he has acted in urgent or emergency situations under the functions delegated to him in the Constitution.

10. SEALING OF DOCUMENTS

To authorise the sealing of any documents necessary to action decisions of this Council Meeting, or any of its Committees and Boards for which delegated authority is not already in existence.

11. **PRIVATE SESSION**

It will be recommended that in accordance with Section 100(4) of the Local Government Act 1972, in view of the nature of the business to be transacted, the meeting be not open to the Press and public during discussion of the following items as there will be disclosure of exempt information as defined in Section 100(1) of the Act as described in paragraphs 3 & 9 of Part 1 of Schedule 12(A) of the Act.

12. **PROCUREMENT OPTIONS FOR REFUSE CONTRACT**

Report of the Head of Service Environmental and Leisure Services
(Pages 82 to 88 attached)

13. **ONE STOP SHOP**

Presentation from the Head of Service - Finance and Central Services.

**MEMBERS ARE REMINDED TO UPDATE THE REGISTER OF INTERESTS
AFTER ANY CHANGE IN CIRCUMSTANCES WHICH MAY AFFECT
CURRENT ENTRIES**

DESCRIPTIONS OF EXEMPT INFORMATION

1. Information relating to any individual.
2. Information which is likely to reveal the identity of an individual.
3. Information relating to the financial or business affairs of any particular person (including the authority holding that information).
4. Information relating to any consultations or negotiations, or contemplated consultations or negotiations, in connection with any labour relations matter arising between the authority or a Minister of the Crown and employees of, or office holders under, the authority.
5. Information in respect of which a claim to legal professional privilege could be maintained in legal proceedings.
6. Information which reveals that the authority proposes –
 - (a) to give under any enactment a notice under or by virtue of which requirements are imposed on a person; or
 - (b) to make an order or direction under any enactment.
7. Information relating to any action taken or to be taken in connection with the prevention, investigation or prosecution of crime.

SELBY DISTRICT COUNCIL

Minutes of the proceedings of the ANNUAL MEETING OF COUNCIL held on Tuesday 16 May 2006, in The Civic Suite, The Civic Centre, Portholme Road, Selby, commencing at 4.00pm.

1	Apologies for Absence
2	Disclosure of Interest
3	Election of Chairman
4	Declaration of Acceptance of Office
5	Retiring Chairman's Valedictory Address
6	Newly Elected Chairman's Address
7	Appointment of Vice Chairman
8	Declaration of Acceptance of Office
9	Minutes
10	Communications
11	Appointment of Committees and Boards
12	Appointment of Chairs and Vice Chairs of Committees and Boards
13	Time of Commencement of Meetings
14	Representatives on Outside Bodies

Present: Councillor Mrs S Duckett in the Chair.

Councillors: D N Bain-Mackay, Mrs E Casling, I Chilvers, M Crane, J Crawford, G Croston, Mrs D Davies, Mrs J Dyson, Mrs M Hulme, Mrs G Ivey, C Lunn, J Mackman, B Marshall, W N Martin, J McCartney, Mrs K McSherry, D McSherry, C Metcalfe, W Norton, R Packham, R Parker, M Patrick, D Peart, C Pearson, B Percival, Mrs F Ryan, Mrs R Sayner, S Shaw-Wright, R H Sweeting and R Wilson.

Officials: Chief Executive, Strategic Directors, Head of Legal and Democratic Services, Head of Finance and Central Services, Head of Policy and Performance, Head of Housing Services, Democratic Services Officer, Committee Administrators, Chairman's Secretary, Democratic Services Assistant.

Also Present: Honorary Aldermen, The Reverend F Lofthus, The Reverend S Jukes.

Reverend F Lofthus offered opening prayers.

Public: 25
Press:

1. **APOLOGIES FOR ABSENCE**

Apologies for absence were received from Councillors J Bedworth, J Cattanach, R Collins, Mrs M Davis, P Harvey, Mrs W May, Mrs W Nicholls, I Nutt and M Patrick.

2. **DISCLOSURE OF INTEREST**

None.

3. **ELECTION OF CHAIRMAN**

It was moved by Councillor M Crane, seconded by Councillor B Percival, and unanimously:

RESOLVED:

That Councillor J Mackman be elected Chairman of the Selby District Council for the 2006/2007 Municipal Year.

4. **DECLARATION OF ACCEPTANCE OF OFFICE**

Councillor J Mackman read and signed the Statutory Declaration of Acceptance of Office in accordance with the provisions of the Local Government Act 1972.

[Councillor J Mackman in the Chair]

5. **RETIRING CHAIRMAN'S VALEDICTORY ADDRESS**

Councillor Mrs S Duckett gave her valedictory address.

Councillor J Mackman presented Councillor Mrs S Duckett with a silver salver and Past Chairman's Badge to mark her holding of office of Chairman of the Council.

On behalf of Members, Councillors M Crane, J Crawford and R Sweeting expressed thanks to Councillor Mrs S Duckett and her Chairman's Consort, Mr David Duckett, for their year of office.

6. **NEWLY ELECTED CHAIRMAN'S ADDRESS**

Councillor J Mackman addressed the meeting and reported that The Reverend S Jukes would serve as Chairman's Chaplain for the year.

The Charities that would be supported by the Chairman for 2006/07 would be:

- Selby Animal Sanctuary;
- Martin House Hospice;
- British Heart Foundation, Selby Branch; and
- Help the Aged, Selby District.

7. **APPOINTMENT OF VICE CHAIRMAN**

It was moved by Councillor M Crane, seconded by Councillor B Percival, and unanimously:

RESOLVED:

That Councillor D McSherry be appointed Vice Chairman of the Selby District Council for the 2006/2007 Municipal Year.

8. **DECLARATION OF ACCEPTANCE OF OFFICE**

Councillor D McSherry read and signed the Statutory Declaration of Acceptance of Office in accordance with the provisions of the Local Government Act 1972.

9. **MINUTES**

RESOLVED: That the minutes of the proceedings of a meeting of Council held on Tuesday 2 May 2006 be confirmed as a correct record.

10. **COMMUNICATIONS**

The Chief Executive reported that no communications had been received to bring to the attention of Council.

11. **APPOINTMENT OF COMMITTEES AND BOARDS**

Members considered the Group Leaders' nominations for Committee and Board Membership for the 2006/2007 Municipal Year.

Moved by Councillor M Crane, and seconded:

That the nominations be approved as printed, with the following amendments:

- Councillor C Pearson to replace Councillor D Peart on the Social Board;
- Councillor C Pearson to replace Councillor J Meehan on the Economy Board; and
- Councillor J Meehan to replace Councillor C Pearson on the Overview and Scrutiny Committee.

RESOLVED:

That the Committee and Board Memberships, shown attached at Appendix A to these minutes, be approved.

12. **APPOINTMENT OF CHAIRS AND VICE CHAIRS OF COMMITTEES AND BOARDS**

RESOLVED:

That the following nominations be approved:

Policy and Resources Committee	Cllr M Crane (Chair) Cllr W Norton (Vice-Chair)
Environment Board	Cllr C Metcalfe (Chair) Cllr Mrs G Ivey (Vice-Chair)
Social Board	Cllr Mrs E Casling (Chair) Cllr C Lunn (Vice-Chair)
Economy Board	Cllr B Percival (Chair) Cllr D McSherry (Vice-Chair)
Planning Committee	Cllr W Norton (Chair) Cllr J Mackman (Vice-Chair)
Licensing Committee	Cllr R Sayner (Chair) Cllr C Pearson (Vice-Chair)
Overview and Scrutiny Committee	Cllr J McCartney (Chair)

Cllr J Cattnach (Vice-Chair)

13. TIME OF COMMENCEMENT OF MEETINGS

Moved by Councillor J Crawford, and seconded:

That the start times for Board/Committee meetings be approved as printed, with the exception of Overview and Scrutiny Committee to start at 4pm, and Planning Committee to start at 3pm.

Moved by Councillor M Crane, and seconded;

That the start times be approved as printed, with the first meetings of the Overview and Scrutiny Committee and Planning Committee be asked to decide their respective start times.

Councillor J Crawford withdrew his motion and the amendment from Councillor M Crane became the substantive motion, which on voting, was carried unanimously.

RESOLVED:

- (i) That meetings of Council commence at 6.00pm;**
- (ii) That meetings of the Social Board commence at 5.00pm;**
- (iii) That the first meetings of the Overview and Scrutiny Committee and Planning Committee be asked to decide their respective start times.**
- (iv) That meetings of all other Boards and Committees commence at 4.00pm, with the exception of the Licensing Committee/Panel which will commence at 10.00am**

14. **REPRESENTATIVES ON OUTSIDE BODIES 2006/07**

Members considered the schedule of Representatives on Outside Bodies.

The Following amendments were agreed to the list printed:

- Members were informed that there was only one representative place for Age Concern, and Councillors Mrs R Sayner and Mrs D Davies had both been nominated for the position. Upon voting, Councillor Mrs R Sayner was elected to the position.
- Councillor J Crawford requested that Councillor Mrs W May be nominated to the Selby Area Internal Drainage Board where there had been a vacancy.
- Councillor J Mackman to replace Councillor B Percival on the Building Control Partnership.
- Councillor Mrs S Duckett nominated as representative on Groundwork Selby.

RESOLVED:

That the Schedule of Representatives on Outside Bodies for 2006/07, and shown attached at Appendix B to these minutes, be approved.

The meeting closed at 16.40

Policy and Resources Committee (11 Members)

<u>Conservative</u>	<u>Labour</u>	<u>Independent</u>
Mrs E Casling	J Crawford	M Patrick
M Crane (Chair)	Ms M Davis	
Mrs G Ivey	Mrs W Nichols	
D McSherry	R Packham	
W Norton (Vice-Chair)		
B Percival		

Social Board (11 Members)

<u>Conservative</u>	<u>Labour</u>	<u>Independent</u>
Mrs E Casling (Chair)	S Shaw-Wright	R Parker
M Crane	Ms M Davis	
J Mackman	P Harvey	
C Lunn (Vice-Chair)	Mrs W Nichols	
I Nutt		
C Pearson		

Economy Board (11 Members)

<u>Conservative</u>	<u>Labour</u>	<u>Independent</u>
Mrs J Ashton	R Packham	R Sweeting
D McSherry (Vice-Chair)	W N Martin	
C Pearson	Mrs W May	
W Norton	R Wilson	
B Percival (Chair)		
R Sayner		

Environment Board (11 Members)

<u>Conservative</u>	<u>Labour</u>	<u>Independent</u>
D Bain-Mackay	S Shaw-Wright	R Parker
Mrs G Ivey (Vice-Chair)	J Crawford	
C Lunn	P Harvey	
C Metcalfe (Chair)	R Packham	
I Nutt		
R Sayner		

Overview and Scrutiny Committee (11 Members)

Conservative

J Cattanach(Vice-Chair)
I Chilvers
Mrs J Dyson
Mrs M Hulme
Mrs K McSherry
Mrs F Ryan
J Meehan

Labour

Mrs S Duckett
J Bedworth
B Marshall

Independent

J McCartney (Chair)

Planning Committee (18 Members)

Conservative

D Bain-Mackay
J Cattanach
I Chilvers
J Mackman (Vice-Chair)
D McSherry
C Lunn
W Norton (Chair)
C Pearson
D Peart
Mrs F Ryan

Labour

G Croston
Mrs D Davies
B Marshall
W N Martin
S Shaw-Wright
R Wilson

Independent

M Patrick
R Sweeting

Licensing Committee (10 Members)

Conservative

Mrs J Ashton
Mrs J Dyson
Mrs K McSherry
C Pearson (Vice-Chair)
R Sayner (Chair)
D Peart

Labour

G Croston
Mrs D Davies
Mrs S Duckett

Independent

J McCartney

Standards Committee (2 Members)

Conservative

C Lunn

Labour

Ms M Davis

Independent

Audit Panel Committee (6 Members)

Conservative

W Norton (Chair)
D Peart
J Cattnach

Labour

J Crawford
Ms M Davis

Independent

M Patrick (Vice-Chair)

Conservation Area Advisory Committee (North)

Conservative

Mrs J Ashton (Chair)

Labour

W N Martin

Independent

R Parker
R Sweeting

Conservation Area Advisory Committee (South)

Conservative

Mrs J Dyson (Chair)

Labour

Mrs S Duckett

Independent

J McCartney

**SELBY DISTRICT COUNCIL
REPRESENTATIVES ON OUTSIDE BODIES 2006/2007**

OUTSIDE BODY	REPRESENTATIVE	TERM EXPIRES/NO. OF PLACES	MINUTE REFERENCE NO.
<u>PARTNERSHIPS</u>			
Association of North Yorkshire Councils	Cllr M Crane	2006 (1)	Council Minute
Local Government Association	Cllr R Wilson Deputy – Cllr C Metcalfe	2006 (1 + 1)	Council Minute
Local Government Association Fourth Option Special Interest Group	Cllr J McCartney	2006 (1)	Council Minute
Local Authorities -Yorkshire and the Humber	Cllr M Crane (Vice Chair)	2006	
National Association of Councillors (National and Northern Branch)	Cllr J Crawford Cllr J Meehan	2006 (2)	Council Minute
Regional Assembly for Yorkshire and Humberside	Chair of P& R or nominee	2006 (1)	Council Minute
Regional Assembly for Yorkshire and Humberside - Economic Commission	Cllr B Percival	2006 (1)	
Selby Strategy Forum	Chair of P& R or nominee	2006 (1)	Council Minute
Selby Urban Renaissance Programme:			Council Minute 520

Selby Town Team	Cllr J Dyson	2006 (1)	
Sherburn-in-Elmet Town Team	Cllr N Martin	2006 (1)	
Tadcaster Town Team	Cllr C Metcalfe	2006 (1)	
Energy Team	Cllr D McSherry	2006 (1)	
Water Team	Cllr M Davis	2006 (1)	
Business Team	Cllr B Percival	2006 (1)	
NYCC Scrutiny of Health Panel	Cllr B Marshall (Substitute: Cllr J Dyson)	2006 (1)	Council Minute 106
York and North Yorkshire Sub Regional Group – Tourism Delivery	Cllr R Sayner	2006 (1)	Council Minute 191
<u>COMMUNITY LINKS</u>			
Age Concern Visiting and Support Group	Cllr R Sayner	2006 (1)	Council Minute
Alzheimers Disease Society	Vacant	2006 (1)	Council Minute
Appleton Roebuck and Copmanthorpe Drainage Board	Cllr Mrs J Ashton Cllr B Percival	2006 (2)	Council Minute
Association of Voluntary Services for Selby	Cllr Mrs M Hulme	2006 (1)	Council Minute
Citizens Advice Bureau – Selby	Cllr Mrs F Ryan	2006 (1)	Council Minute

Coalfields Communities Campaign	Cllr J Crawford	2006 (1)	Council Minute
Yorkshire Coal Industry Taskforce	Cllr J Crawford	2006 (1)	Council Minute
Crossroads Care Scheme Committee	Cllr Mrs D Davies	2006 (1)	Council Minute
DIAL Management Executive Committee	Cllr D Peart	2006 (1)	Council Minute
Drax Power Station Consultative Committee	Cllr J Bedworth Cllr I Chilvers Cllr J McCartney Cllr Mrs K McSherry	2006 (4)	Council Minute
Environment Agency/Local Government Liaison Group for North Yorkshire	Cllr G Ivey Cllr C Metcalfe (Sub)	2006 (1+1)	Council Minute
Eggborough Power Station Consultative Committee (formerly Gale Common)	Cllr J Bedworth Cllr Mrs J Dyson Cllr P Harvey Cllr J McCartney Cllr C Pearson Cllr D Peart	2006 (6)	Council Minute
Hull and Goole Port Authority	Cllr J Mackman	2006 (1)	Council Minute
Power Stations Joint Environmental Committee	Cllr C Metcalfe Cllr Mrs G Ivey Cllr J McCartney Cllr I Chilvers Cllr J Bedworth Cllr P Harvey	2006 (8)	Council Minute

	Cllr C Pearson Cllr R Wilson		
Knottingley to Gowdall Drainage Board	Cllr J Crawford Cllr D Peart	2006 (2)	Council Minute
Leader Plus Local Action Group	Cllr R Sayner Cllr R Wilson	2006 (2)	Council Minute
National Society for Clean Air	Cllr D Bain-Mackay Cllr C Pearson VACANCY	2006 (3)	Council Minute
North Wharfe Internal Drainage Board	Cllr Mrs J Ashton Cllr R Parker	2006 (2)	Council Minute
North Yorkshire Cultural Partnership	Cllr Mrs E Casling (Chair of Social Board)	2006 (1)	Council Minute
North Yorkshire Supporting People	Cllr C Lunn	2006 (1)	Council Minute
Oglethorpe and Dawson Education Foundation	Cllr Mrs J Ashton Cllr R Sweeting	2006 (2)	Council Minute
Ouse and Derwent Internal Drainage Board			Council Minute
First Electoral Division – Ouse	Cllr M Patrick Cllr B Marshall	2006 (2)	
Third Electoral Division – Cliffe	Cllr Mrs K McSherry	2006 (2)	

	Cllr Mrs S Duckett		
Read School Drax – Governor	Cllr I Chilvers	2006 (1)	Council Minute
RELATE		2006 (1)	Council Minute
Rural Transport Partnership	Cllr Mrs G Ivey	2006 (1)	Council Minute
District Alcohol Advisory Service	Cllr D McSherry	2006 (1)	Council Minute
Selby Area Internal Drainage Board	Cllr Mrs J Dyson Cllr B Percival Cllr C Pearson Cllr Mrs F Ryan Cllr Mrs W May Mrs M Fagan Mr A Cawood	2006 (8)	Council Minute
Selby Area Committee	Cllr I Chilvers Cllr Mrs S Duckett Cllr D McSherry Cllr R Packham	2006 (4)	Council Minute
Selby Area Learning Partnership	Cllr D McSherry	2006 (1)	Council Minute
Selby Coalfield Taskforce Monitoring Group	Cllr B Percival	2006 (1)	Council Minute
Selby College Board of Governors	Cllr C Lunn	2006 (1)	Council Minute

Selby Community Education Advisory Committee	Cllr C Pearson	2006 (1)	Council Minute
Selby and District Rail Users Group	Cllr D Davies Cllr J Meehan	2006 (2)	Council Minute
Selby District Advocacy	Cllr G Croston	2006 (1)	Council Minute
Selby Drug and Alcohol Reference Group	Cllr D McSherry	2006 (1)	Council Minute
South Wharfe Internal Drainage Board	Cllr D Bain-Mackay Mr W Harrison VACANCY	2006 (3)	Council Minute
University of Hull– Membership of Court	Cllr D McSherry	2006 (1)	Council Minute
Went Internal Drainage Board	Cllr Mrs G Ivey	2006 (1)	Council Minute
Yorkshire Mining Museum Liaison Committee	Cllr W N Martin	2006 (1)	Council Minute
Yorkshire and Humberside Employers Forum	Chair of P&R Committee	2006 (1)	Council Minute
Yorkshire and Humberside Pollution Advisory Committee	Chair of Environment Board and Cllr Mrs G Ivey	2006 (2)	Council Minute
Yorkshire and Humberside R.F.C.A	Cllr G Croston	2006 (1)	Council Minute

Association			
Yorkshire Inward Investment Board	Cllr B Percival	2006 (1)	Council Minute
Yorkshire Tourism Council	Cllr R Sayner	2006 (1)	Council Minute

Travelling expenses are payable for attendance at meetings of the Outside Bodies listed.

REPRESENTATION ON PARTNERSHIP ORGANISATIONS

(Appointed by Policy and Resources Committee)

Audit Consortium Partnership	Chair and Vice Chair of Policy and Resources Committee
Building Control Partnership	Cllr J Mackman Cllr W Norton
Groundwork Selby	Cllr I Nutt Cllr S Duckett

SELBY DISTRICT COUNCIL

Minutes of the proceedings of a meeting of the Special Overview and Scrutiny Committee held on Thursday 4 May 2006, in Committee Room 2, The Civic Centre, Portholme Road, Selby, commencing at 5.00 pm.

822	Minutes
823	Chair's Address to the Overview and Scrutiny Committee and Work Programme
825	Large Scale Voluntary Transfer – Ballot Result and Business Plan
826	Service Performance Agreements 2006/2007 + Legal and Democratic Services Business Plan
827	External Audit – Annual Audit and Inspection Letter
828	Overview and Scrutiny Committee 2005/2006 Performance Indicator Report: April 2005 – March 2006
829	Questions to the Chief Executive

Present: Councillor J McCartney in the Chair

Councillors: Mrs S Duckett, Mrs J Dyson, Mrs M Hulme, B Marshall, Mrs K McSherry, C Pearson

Officials: Strategic Directors, Head of Legal and Democratic Services, Head of Housing Services, Head of Finance and Central Services, Head of Policy and Performance and Democratic Services Officer

Observers: Councillors Mrs D Davies and Mrs W Nichols

Public: 0

Press: 0

820 APOLOGIES FOR ABSENCE

Apologies were received from Councillors J Bedworth, J Cattanach, I Chilvers and F Ryan.

821 DISCLOSURE OF INTEREST

None received.

822 MINUTES

RESOLVED:

That the minutes of the proceedings of the meeting of the Overview and Scrutiny Committee held on 6 April 2006 be confirmed as a correct record and be signed by the Chair.

CHAIR'S ADDRESS TO THE OVERVIEW AND SCRUTINY
COMMITTEE AND WORK PROGRAMME

The Chair informed Members that the external scrutiny meeting with the police inspectors had been arranged for 13 July 2006.

824

PUBLIC SESSION

825

LARGE SCALE VOLUNTARY TRANSFER – BALLOT RESULT AND
BUSINESS PLAN

The Strategic Director, Steve Martin, provided Members with a brief overview of the LSVT process.

In response to questions, the Strategic Director informed Members that government guidelines stated that certain LSVT costs could be taken from the Housing Revenue Fund, with the rest to be met from the General Fund. The Working Group were currently looking at how the costs would be split and would report back to Committee.

The Head of Finance and Central Services informed Members that a report detailing the costs of transfer and how they would be met would be presented to the Policy and Resources Committee on 27 June 2006.

Members raised concerns that money had been wasted sending tenants too much information on the ballot. The Head of Housing Services informed Members that only 5 newsletters were sent to tenants during the process, and the quarterly newsletter that tenants would normally have received was stopped during this process. The Council had to ensure that tenants were kept informed and engaged in the process, and the high turnout in the ballot was testament that this had been successful.

The Strategic Director informed Members that it had not only been the Council sending information to tenants, the 'No' campaign and the Independent Tenant Advisor had also sent communications.

In response to questions, the Strategic Director informed Members that comparatively we spent similar amounts to other authorities on the LSVT process.

The Head of Housing Services had visited other authorities where there had been a 'No' vote to compare costs. It was difficult to compare like-for-like, but we had spent no more than any other authority.

Members were informed that a Members' Panel chaired by Councillor M Crane had been set up to overview the process, with an Officer Group

supporting Members.

The Head of Housing Services informed Members that the Working Group would be holding a workshop on 19 May 2006 with the tenant representatives to look at the way forward for the Housing service. It was hoped that a 3-5 year Business Plan would be delivered to Government Office for Yorkshire and the Humber (GOYH) by October 2006.

826

SERVICE PERFORMANCE AGREEMENTS 2006/2007 + LEGAL AND DEMOCRATIC SERVICES BUSINESS PLAN

The Head of Legal and Democratic Services introduced the 2006/07 Service Plan for Legal and Democratic Services and explained the process behind the plan.

The Strategic Director informed Members that a corporate service plan template had been introduced to ensure consistency across the Council, and the plans were now the best they had been at SDC. Strategic Management Team would now review all Service Plans, and would be reviewing one Service Plan every two months.

Members were informed that all staff should have been involved in the process of producing the plans, and they should feed down through the JPR process.

The Chair informed the Committee that they would be reviewing a different service plan at each meeting.

RESOLVED: That

- i) **the SPAs be noted; and**
- ii) **the 2006/07 Service Plan for Legal and Democratic Services be noted.**

827

EXTERNAL AUDIT – ANNUAL AUDIT AND INSPECTION LETTER

The Head of Finance and Central Services was present to answer Members' questions regarding the Annual Audit and Inspection Letter.

Members raised concerns that the Audit Commission appeared to be imposing things upon the Council and removing local choice. In particular, the comments on recycling and moving from a weekly to fortnightly refuse collection.

Members noted that the efforts of SDC recycling team have saved North Yorkshire County Council money, so the Council should ask for NYCC to

fund further recycling projects.

RESOLVED:

That the Report be noted.

828

OVERVIEW AND SCRUTINY COMMITTEE 2005/2006 PERFORMANCE INDICATOR REPORT: APRIL 2005 – MARCH 2006

The Head of Policy and Performance introduced the Performance Indicators for the period April 2005 – March 2006. The figures for waste had not yet been received from NYCC and a full report, including a summary of performance compared with the previous year, would be presented at the meeting in July 2006.

Members requested that BV199a (regarding litter deposited on highways) be reviewed and reported back to Committee. Several Members raised concerns that litter had increased despite the figure reported showing a decline.

Members asked that their thanks be passed on to the E-Government Officer for his work during the past year.

Following concerns raised regarding a house that had been left unfinished for 30 years, the Strategic Director agreed to raise the issue with the Environmental Health Officer and report back to Committee.

829

QUESTIONS TO THE CHIEF EXECUTIVE

The Strategic Director agreed to answer Members' questions in the absence of the Chief Executive.

Members raised concerns regarding derelict properties that were an eyesore to the District. Members agreed to raise the issue at the meeting of Council on 18 July 2006, requesting that the Chief Executive write to John Grogan, MP asking him to lobby the government for more powers for local authorities to combat the problem.

The meeting closed at 18.55.

SELBY DISTRICT COUNCIL

Minutes of the proceedings of a meeting of the Planning Committee held on 24 May 2006, in the Rooms 1 & 2, The Civic Centre, Portholme Road, Selby, commencing at 4.00pm.

832	Minutes
833	Chair's Address to the Planning Committee
834	Site Visits
835	Applications Received
836	Urgent Appeal Decisions
837	Planning Enforcement

Present: Councillor W Norton in the Chair.

Councillors: D Bain-Mackay, J Cattanach, I Chilvers, G Croston, Mrs D Davies, Mrs J Dyson (for J Mackman), B Marshall, N Martin, C Lunn, C Pearson, D McSherry, Mrs F Ryan, S Shaw-Wright, R H Sweeting and R Wilson.

Officials: Head of Service for Planning and Economic Development, Senior Solicitor, Principal Planning Officer, Senior Planning Officers, Committee Administrator, Democratic Services Assistant.

Public: 15
Press: 0

830 APOLOGIES FOR ABSENCE AND SUBSTITUTION

Apologies were received from Councillors J Mackman, D Peart and M Patrick.

Substitute Member was Councillor Mrs J Dyson (for J Mackman).

831 DISCLOSURE OF INTEREST

Councillor Norton declared a personal interest in application no 8/33/167A/PA and Councillor N Martin declared an interest in item no 8/64/125D/PA as a Member of the Conservation Area Committee.

832

MINUTES

RESOLVED:

That the minutes of the proceedings of the meeting of the Planning Committee held on 26 April 2006 be confirmed as a correct record and be signed by the Chair.

833

CHAIR'S ADDRESS TO THE PLANNING COMMITTEE

The Chair addressed the Committee with regard to the start time of the Planning Committee and put three suggested times forward;

2pm
3pm
4pm

After consulting each Member the favoured start time was confirmed as 4pm.

The Chair informed Members that there was a presentation, taking place by Redrow Homes at the Town Hall on the Debut style of houses.

834

SITE VISITS

8/79/187B/PA

Ardgay, Main Street, Appleton Roebuck.

Resubmission for Reserved Matters for the erection of five detached dwellings and associated works.

The Senior Planning Officer informed Members that there were no updates to the report.

Public Speaker – Mr Hutton – Objector

Mr Hutton addressed the Committee raising the following concerns:

- Size of the dwellings
- Effective on the surrounding area
- Character and form of the proposal
- Access to and from the site

Public Speaker – Mr Phillips – Parish Council

Mr Phillips raised objections on behalf of the Parish Council regarding the proposed development, it was too large for the site and would have an adverse effect on the character of the village.

The Parish Council also raised concerns over highways issues.

Public Speaker – Mr Lister – Applicant

Mr Lister asked Members to support this application, the proposal would be an asset to the village by improving the site and making available good quality family houses.

Following the site visit, concerns were raised as to the siting of the proposed dwellings, and it was felt that the dwelling to the front of the site would be overbearing and would adversely affect the amenity of the adjoining properties and therefore moved a recommendation that the application be refused,

RESOLVED:

That the application be refused on the grounds of over-development and loss amenity to surrounding properties.

**Tree Preservation Order – 14/2005
34 Leeds Road, Selby.**

A Tree Preservation Order 15/2005 relating to three trees (a group of Crataegus, Laburnum and Malus) situated on the western boundary of Norfolk House, Selby was served on all of the parties on the 9 December 2005.

Members felt that following the site visit the trees in question held little value and therefore would not confirm the proposed order.

RESOLVED:

That the Tree Preservation Order not be confirmed.

PLANNING APPLICATIONS RECEIVED

Consideration was given to the schedule of planning applications submitted by the Head of Service for Planning and Economic Development.

RESOLVED:

That the applications set out in the agenda be dealt with as follows:

1

**- 8/33/167A/PA
Lodge Farm, 51 Main Road, Hambleton.**

Councillor W Norton having declared a personal interest in this item left the chamber and took no further part in the debate.

The Clerk to the Planning Committee informed Members that both the Chair and the Vice Chair to the Board were now absent.

Therefore, under paragraph 5.12 of the current Constitution, a nomination would be needed from the Members present to deputies as the Chair to reside over business.

A nomination was received for Councillor S Shaw-Wright and on being put to the vote was carried.

Proposed erection of 11 No 2 and 3 bedroomed bungalows and 3 and 4 bedroomed houses with associated garages and parking on land off Richardson Court.

Public Speaker – Mr Bell – Objector

Mr Bell objected to the design of the development and felt that 2 storey properties were not suitable as they would overlook existing bungalows.

Also there would be problems with parking on the development.

RESOLVED:

That subject to the Developer entering into an obligation under a Section 106 of the Town and Country Planning Act 1990 to secure provision of a commuted sum of £12,045.00 for off-site recreation open space in lieu of the provision of recreation open space on the site, permission be approved.

Councillor W Norton re-entered the Chamber and resumed the Chair.

2 - 8/19/435D/PA
Bridge Wharf, Ousegate, Selby.

Proposed erection of 2 buildings to provide 19 No apartments with undercroft parking; café/restaurant/wine bar to ground floor and formation of public pizza and riverside viewing area.

The Principal Planning Officer updated Members on the application. A letter had been received from the agent which urged Members to support the proposal strongly recommending that the application be moved forward as a matter of urgency. The Councils Legal Section were seeking a valuation on the land and were in negotiation with regard to the land swap.

Public Speaker – Mrs J Hubbard – Agent

Mrs Hubbard urged the Committee to support this application, it had been ongoing for 6 years and needed to move forward or the scheme could fail. It would be more beneficial if the development was all one modern block and would work with Officers with regard to the roof design and materials.

Following a short debate Members agreed the following recommendations:

RESOLVED:

That the Committee, give its unequivocal support to the proposed overall footprint which in turn relates to the scale and massing of the composite scheme seen by the committee in December 2005 accepting in general terms the suggested materials.

In addition accept the applicants to discuss with Allen Todd Associates their views on a composite scheme. In doing so accept the willingness of the other landowner involved in the application to enter an agreement not to implement the scheme already approved for the old filling station site prior to November 2007.

The issue around the land exchange is referred to the Councils Legal Section.

3 - 8/57/153G/PA
Phase 2, Burley Grange, Low Street, South Milford.

Resubmission of previously refused application 8/57/153F/PA for the erection of 73 dwellings on land off Low Street, South Milford.

The Principal Planning Officer updated Members with regard to the application, the amended scheme had not been referred to the Parish Council as the amendments were in relation to the boundary with Burley Close. Residents of Burley Close had been re-consulted and the Case Officer had met with a number of them. No objections were received from any of these residents.

The Parish had been sent a copy of the plan on Friday 19 May 2006 prior to Committee for their information.

The scheme, which was now proposed improves the situation for residents on Burley Close compared to the scheme which already has consent and could be implemented.

Members raised concern that the Parish Council had not been consulted and felt that the application should be deferred for consultation and moved this as a recommendation, on being put to the vote this motion was lost.

Members were then requested to vote on whether to continue the debate, on being put to the vote this motion was carried.

Public Speaker – Mr P. Torrible – Agent for the Objectors

Mr Torrible addressed the Committee on behalf of the objectors.

Although they did not object to the principle of the development of STM/1A. However, they strongly objected to the fact that provision of access had not been made to STM/1B.

Mr Torrible referred to his detailed and comprehensive letter, which all Members had received and read.

In conclusion he felt the Officers report was flawed and that the recommendation could not, be justified by the Officer.

Public Speaker – Mr J Snowball – Parish Council

The Parish Council asked Members to defer this application to enable the Parish Council to comment, local opinion was very important, as it

was the people who had to live with this scheme.

Public Speaker – Mrs J Hubbard – Agent

Mrs Hubbard confirmed that this item should have been heard by the Committee in April 2006 and asked Members not to defer the application, The scheme before Members had been agreed by Officers and I urge you to approve.

Members considered the application but felt it was very important that the Parish Council be consulted and moved a recommendation that the application be deferred. On being put to the vote the amendment was carried.

RESOLVED:

That the application be deferred pending consultation with the Parish Council.

- 4 - **8/84/100C/PA**
Lingcroft, Main Street, Bilborough.

Resubmission of previously withdrawn application 8/84/100B/PA for erection of 1No 3 bedroom detached dwelling

RESOLVED:

That permission be granted subject to the conditions contained within the report.

- 5 - **8/24/33C/PA**
Red House, Long Drax Village, Selby.

Erection of a detached building to be used as boarding kennels for dogs.

RESOLVED:

That this item was withdrawn

6. - 8/64/125D/PA
Marlborough House, Main Street, Ulleskelf, Tadcaster.

Proposed erection of 2No dwellings following the demolition of existing derelict barn, on land at Marlborough

RESOLVED:

That permission be granted subject to the applicant entering into a Section 106 Agreement, in respect of Recreation Open Space and the conditions set out within the report.

835

URGENT APPEAL DECISIONS

None received.

836

PRIVATE SESSION

That in accordance with Section 100(A)(4) of the Local Government Act 1972, in a view of the nature of the business to be transacted, the meeting be not open to the press and public during consideration of the following items as there will be a disclosure of exempt information as defined in Section 100(1) of the Act as described in paragraphs of part 3 of Schedule 12A to the Act.

837

PLANNING ENFORCEMENT – COLTON AND MONK FRYSTON

Members were asked to consider the reports of the Principal Planning Officer regarding Planning Enforcement issues.

RESOLVED:

That no further action be taken.

The meeting closed at 6.10pm.

SELBY DISTRICT COUNCIL

Minutes of the proceedings of a meeting of the Planning Committee held on 21 June 2006 in the Civic Suite, The Civic Centre, Portholme Road, Selby, commencing at 4.00pm.

895	Minutes
896	Chair's Address to the Planning Committee
897	Site Visits
898	Applications Received
899	Application to be determined by County
900	Urgent Appeals
901	Private Session
902	Planning Enforcement

Present: Councillor W Norton in the Chair.

Councillors: D Bain-Mackay, J Cattanach, I Chilvers, J Crawford (for Mrs D Davies) G Croston, J Mackman, B Marshall, N Martin, C Lunn, D McSherry, Mrs F Ryan, S Shaw-Wright, R H Sweeting and R Wilson.

Officials: Head of Service - Legal and Democratic Services, Principal Planning Officer, Senior Planning Officers, Committee Administrator, Democratic Services Assistant.

Public: 18
Press: 0

893 APOLOGIES FOR ABSENCE AND SUBSTITUTION

Apologies were received from Councillor Mrs D Davies.

Substitute Member was J Crawford.

894 DISCLOSURE OF INTEREST

None received.

RESOLVED:

That the minutes of the proceedings of the meeting of the Planning Committee held on 24 May 2006 be confirmed as a correct record and be signed by the Chair.

CHAIR'S ADDRESS TO THE PLANNING COMMITTEE

The Chair asked Members to by up standing and observe a minute's silence as a mark of respect for the late Councillor Maurice Patrick.

SITE VISITS**8/42/76D/PA****Land adjacent to Rose Cottage, Silver Street, Whitley.**

Application for amendment to previously approved application 8/42/76D/PA for the erection of a dwelling to amend siting.

A site visit had been requested to confirm and show where the building line was for the approved application.

A complaint had been received from a member of the public requesting that the Enforcement Officer visit the site to check the location of the proposed dwelling.

The Officer visited the site and on checking the development confirmed that the dwelling was in fact being built 10 metres West of the development limit line as shown in the Selby District Local Plan proposal map and therefore was infringing into the Green Belt. The applicant had been advised to stop work, which he had done.

Members who had attended the site visit, were shown the detailed plans by the Principal Planning Officer which outlined both the development limit of the site and the adjoining green belt area, also the plans of the approved siting of the dwelling.

The applicant and the agent produced for Members a plan to which a Senior Officer had indicated the building line on, unfortunately the agent had not checked this and had assumed that the line, which butted an old building was actually where building could be constructed.

The Principal Planning Officer confirmed that the drawing although given to

applicant was for reference only, and should have been check by the agent and applicant, and as they and Members could see from the three drawings on site each one clearly showed development limited, accurately.

Public Speaker – Mr Shaw – Applicant

Mr Shaw thanked Members for their time.

Mr Shaw confirmed that a Senior Planning Officer had given him a plan with a line drawn on it. Mr Shaw and his agent believed that this was the building line but confirmed that they had not checked, this or done their own site measurements.

Mr Shaw confirmed that it had been a mistake, but asked Member to allow the building to continue, if the property were to be demolished and then rebuilt this would be highly costly.

Members considered the report but felt that the applicant and the agent should have checked the site themselves.

Members also expressed that the Council's Policy stated that only under very special circumstances should a dwelling such as this be approved in the Green Belt, and felt in this instance very special circumstances had not been demonstrated.

Resolved:

That the application be refused for reasons set out in the report and enforcement action taken in order to secure its demolition and the land returned to its former condition.

8/19/1238C/PA

Land to the rear of 13 Cedar Crescent, Selby.

The Chair informed Members that he had been lobbied on this item, but that his judgement had not been fettered.

Proposed erection of fourteen dwellings and associated works on land to the rear of and following demolition of 13 Cedar Crescent.

The Senior Planning Officer updated Members on the application. A number of additional conditions would be attached to the report if it were approved.

A number of concerns had been raised in a late objection which included;

- Bat had been seen flying near the site
- That the environment was rich in wildlife and birds

- Removal of hedges and trees would result in a loss of wildlife habitat.

The Officer commented that under Condition 9, work would be undertaken on the hedges and trees on the site outside the breeding season.

Highways had raised no objections subject to a number of conditions.

Public Speaker – Mr Mathers - Objector

Mr Mathers raised a number of issues with regard to the proposed development which centred around;

- Density
- Layout and loss of amenity
- Character and form
- 2 1/2 storey properties out of character
- Surrounding landscaping
- Proximity to railway
- Loss or damage to trees to one of the boundaries
- Highway and footpath safety issues
- Drainage to site and surrounding properties
- Demolition of No 13 Cedar Avenue.

The Chair addressed Members of the Committee and asked for their consent to allow an additional objector to speak on this item. The gentleman in question had a pending application on an adjacent site.

Following a vote by Members the speaker was asked to come forward.

Public Speaker – Mr P Montgomery – Objector

Mr Montgomery thanked Members for the opportunity to speak.

He confirmed that he would have an application coming to Committee. He had hoped that both his and this application would have been heard together, he had no problems in principle to the development but felt that the density was too high for the plot.

He also raised concern with the proposed 3-storey block that would overlook his garden causing loss of privacy and amenity.

Mr Montgomery urged Officers to negotiate with the developer for a reduction in height in this area.

Mr Montgomery thanked Members for their time.

Public Speaker – Mr K Greasley – Agent

Mr Greasley addressed the Committee. This site was a brownfield site, which fully complied with Government legislation. The developers had tried to give a creative and not bland site, he did not believe that the development would affect the surrounding area or cause loss of privacy or harm to the character of the area.

Members raised a number of queries with regard to the site. They were unhappy with the design of the properties and the density.

Members who visited the site were particularly concerned with regard to the proposed demolition of 13 Cedar and felt that this would harm the character of the surrounding bungalows. Also following the site visit to land to the rear of 13 Cedar Close on close inspection Members were unhappy with proposed removal of the trees bordering the railway line.

In conclusion Members felt that the development was unacceptable for the following reasons:

- Inappropriate and over development
- Character and form of the surrounding area
- Access and highway issues
- Landscaping
- Treatment of trees and hedges to the site boundaries.

Follow the debate an amendment to the Officer's recommendation of approval to one of refusal was moved and on being put to the vote was carried.

Resolved:

That permission be refused on the following grounds, inappropriate and over development, character and form of the surround area, access and highway issues, landscaping and treatment of trees and hedges to the site boundaries.

898

PLANNING APPLICATIONS RECEIVED

Consideration was given to the schedule of planning applications submitted by the Head of Service – Planning and Economic Development.

RESOLVED:

That the applications set out in the agenda be dealt with as follows:

1 **8/19/1626/PA**
Providence Mill, Holme Lane, Selby

Proposed erection of 123 residential dwellings and associated car parking and landscaping on land at Providence Mill, Selby.

A presentation had taken place in May 2006 and had been well received with the results of a survey confirming the need for low cost housing.

Officers gave a detailed breakdown of the proposed management arrangements for the development and the discount scheme also outlining that these units were not classed as affordable but were 'low cost, open market units with a one off discount'

The Senior Planning Officer outlined his conclusions to the application.

It was considered that the principle for the redevelopment of the site for residential purposes was acceptable in policy terms. Indeed we would welcome such an innovative scheme with modern design solutions in this locality, which we considered would help meet some key housing needs which were not currently being met by the open market.

However, the submitted scheme fails to meet some policy requirements and should be amended in order to accord with local and national policies. In particular there must be an element of affordable housing provided in accordance with a robust affordable housing plan, and secured through a Section 106 agreement; the overall mix of dwelling sizes must be altered in order to provide some larger family housing; the access, arrangements needed to be thoroughly assessed; and the boundary landscaping should be more substantial.

Public Speaker – Mr D Kinsley – Supporter

Mr Kinsley informed Members that he and his partner had attended the presentation and were very impressed, they had been looking for a property for two years and were unable to afford what was on the market. Having seen the debut range it was ideal for their purposes.

They were born in Selby and now both work in Selby and would like to purchase their first home close to family and friends based in Selby.

Mr Kinsley asked Members to support this application.

Public Speaker – Mr B Harvey – Agent

Mr Harvey spoke on behalf of Redrow Homes. Members were informed that the average price of a terraced home aimed at first time buyers

would be in the region of £100,000 with the average house being £170,000 this left a very big short fall in market for the for people wishing to get onto the property ladder for the first time.

Mr Harvey explained to Members that research had confirmed that the mix of properties proposed were the most desirable.

Mr Harvey thanked Members for their time and asked for their support.

A number of Members expressed concern with regard to the mix of properties proposed and felt that the mix of properties needed serious consideration and the amount of single bedroomed properties needed reducing and that larger more family orientated properties needed putting into the scheme.

Members debated the issues around the Officers comments, but felt that the scheme offered good opportunities for first time buyers and moved an amendment to the recommendation of refusal to one of approval and that Officers be given delegated authority to secure Heads of Terms and a Section 106 Agreement, and that the report then be brought back to a future meeting of the Planning Committee.

Resolved:

That Officers be given delegated powers to secure the Heads of Terms and a Section 106 agreement in respect of affordable housing, recreation open space and PCT and that a report of the findings be brought back to a future meeting of the Planning Committee for approval with a schedule of Conditions.

**2 8/57/153G/PA
Land at Low Street, South Milford.**

Resubmission of previously refused application 8/57/153F/PA for the erection of 73 dwellings on land off Low Street, South Milford (known as phase 2 Burley Grange).

Members were reminded that this item had been deferred from the last meeting of the Planning Committee for re-consultation with the Parish Council.

The release and development of the site remains in accordance with the development plan and most of the requirements negotiated with the previous approval can be addressed through a new or supplemental planning obligation.

The site layout does not create any new significant issues with

neighbours taking account of the existing consent and many of the conditions on the present consent across the whole allocation can be reasonably re-imposed on any approval here.

In view of the progress of development on site and that the applicants need to take decisions about the layout for this Phase 2 part of the site, with the benefit of Committee instructions. Therefore asked that delegated authority be given to Officers to conclude this application if Members were minded to approve.

Public Speaker – Mr P Torrible – Objector

Mr Torrible addressed the Committee on behalf of the objectors.

Although they did not object to the principle of the development of STM/1A. However, they strongly objected to the fact that provision of vehicle access had not been made to STM/1B.

Mr Torrible re-iterated his concerns over the development and sought clarification on where the proposal lay with regard to our own policies and the Local Plan.

Mr Torrible explained that the objectors main concerns were the road link to the sites STM1/A & STM1/B.

Public Speaker – Mrs J Hubbard - Agent

Mrs Hubbard reminded Members that permission had already been given on this site, but the proposal before Members today was a more sympathetic scheme.

Mrs Hubbard reiterated about the road link between STM1/A and STM1/B and confirmed there would be cycle and footpath links.

Members debated issues surrounding the application and proposed that Officers be given delegated authority to seek a reduction to the 2 1/2 Storey properties to 2 storey on the Burley Close boundary. But that no changes be made to the affordable provision set down in the report and subject to a Section 106 Agreement as referred to in the Officers report.

Resolved:

That Officers be given delegated authority to approve the application in accordance with the recommendation subject to achieving the reduction of 2 ½ storey properties to 2 storey along

the boundary of Burley Close, with no change to the affordable provision.

899

APPLICATIONS TO BE DETERMINED BY COUNTY COUNCIL ON WHICH THE VIEWS OF THE DISTRICT COUNCIL ARE REQUESTED

Members made comment on item 5 and 10, proposed retention of prefabricated classrooms.

Members requested that Officers write to NYCC and express that Members did not approve the continued use of prefabricated classrooms, on any future consultations responses.

Resolved:

That the report be noted and that Officers write to North Yorkshire County Council with comments from Members.

900

URGENT APPEAL DECISIONS

None received.

901

PRIVATE SESSION

Resolved:

That in accordance with Section 100(A)(4) of the Local Government Act 1972, in view of the nature of the business to be transacted, the meeting be not open to the Press and public during consideration of the following items as there will be a disclosure of exempt information as defined in Section 100(1) of the Act as described in paragraphs 2 and 3 of Part 1 of Schedule 12A to the Act.

902

ENFORCEMENT UPDATE
(Exempt Information Nos 2 & 3)

Members were provided with a résumé of enforcement action undertaken by its Officers during the period 1 January 2006 – 31 May 2006.

Members were aware of the staffing within the Enforcement Section and felt that the work load was very heavy, therefore it was proposed that Enforcement Sub-Group be formed to assist with the process.

The Chair made Members ware that whilst application numbers and planning Officers numbers had increased over the years, the enforcement resources had not kept pace. This was leading to a capacity problem.

Members were informed of the great amount of Enforcement work that had built up within the Planning Department, and now, due to a reduction in staff these issues were taking considerable time to be dealt with.

A recommendation from the Chair was that a Enforcement Sub Group of 5 Members be formed from Members of the Planning Committee to assist with this process.

Members felt this would be a very good solution, and asked that this be recommended to the next meeting of Council for approval.

Recommendation:

That Council be asked to approve the formation of a Enforcement Sub Group comprising of five Members of the Planning Committee.

The meeting closed at 7.25pm.

SELBY DISTRICT COUNCIL

Minutes of the proceedings of a meeting of the Environment Board held on 25 May 2005, in Committee Room 2, The Civic Centre, Portholme Road, Selby, commencing at 4.00 pm.

905	Minutes
906	Chair's Address to the Environment Board
907	Public Session
908	Food and Health and Safety Enforcement Policies 2006/07
909	Food Safety Service Plan 2006/07
910	Health and Safety Service Plan 2006/07
911	Car Park Strategy 2006
912	York and North Yorkshire Waste Management Revised Draft Strategy Documents 'Lets Talk Less Rubbish'
913	Environment Board 2005/2006 Performance Indicator Report: April 2005 – March 2006
914	Private Session
915	Grounds Maintenance/Street-scene Procurement

Present: Councillor C Metcalfe in the Chair

Councillors: D Bain-Mackay, J Crawford, Mrs D Davies (for S Shaw-Wright), P Harvey, Mrs G Ivey, C Lunn, I Nutt, R Packham, R Parker, and R Sayner.

Officials: Strategic Director – S Martin, Principal Environmental Health Officer, Principal Environmental Services Officer and Committee Administrator

Observers: None

Public: 0

Press: 0

903 APOLOGIES FOR ABSENCE AND SUBSTITUTION

Apologies were received from Councillor S Shaw-Wright.

Substitute Member was Mrs D Davies.

904 DISCLOSURE OF INTEREST

None

905

MINUTES

RESOLVED:

That the minutes of the proceedings of the meeting of the Environment Board held on 30 March 2006 be confirmed as a correct record and be signed by the Chair.

906

CHAIR'S ADDRESS TO THE ENVIRONMENT BOARD

The Chair informed Members of the following:

- Defra had released a press release raising target for recycling from 18% to 20%. The Chair informed Members that Selby District Council were already exceeding this target.
- 11 Car Parks across the District had won Safety Awards
- letsrecycle.com have highlighted Selby for best practice for the role of localised, on-farm composting facilities by diverting material from landfill. There has also been a reduction in green-house gas emissions by about 5,400 tonnes each year.
- Possible extra meeting to be held in July to discuss the possible way forward with the Onyx (Veolia) Contract

907

PUBLIC SESSION

908

FOOD AND HEALTH AND SAFETY ENFORCEMENT POLICIES
2006/07

Members received the report from the Principal Environmental Health Officer to seek approval for both the Food Safety Enforcement Policy 2006/07 and the Health and Safety Enforcement Policy 2006/07.

The Food Standards Agency required each local authority to develop a Food Safety Enforcement Policy.

RESOLVED:

That the following enforcement policies be approved:

**Food Safety Enforcement Policy 2006/07
Health and Safety Enforcement Policy 2006/07**

909

FOOD SAFETY SERVICE PLAN 2006/07

Members received the report from the Principal Environmental Health Officer to seek approval for the Food Safety Service Plan 2006/07.

The Food Standards Agency required each local authority to develop a Food Safety Service Plan to ensure effective food safety enforcement.

RESOLVED:

That the Food Safety Service Plan 2006/07 be approved.

910

HEALTH AND SAFETY SERVICE PLAN 2006/07

Members received the report from the Principal Environmental Health Officer to seek approval for the Health and Safety Service Plan 2006/07.

The Health and Safety Commission required each local authority to develop a Health and Safety Service Plan to ensure effective health and safety enforcement.

RESOLVED:

That the Health and Safety Service Plan for 2006/07 be approved.

911

REVIEW OF CAR PARK STRATEGY 2006

Members received the report of the Principal Environmental Health Officer to seek endorsement of the strategy for the Council's pay and display car parks.

Members were asked to approve a revised tariff structure and designations for long and short stay parking in the District. In addition, budgetary provision was requested for temporary repairs to the Central Area Car Park, Tadcaster.

Members raised various issues in relation to the car park at Tadcaster and felt that repairs should be carried out as soon as possible. The issue of charging in Tadcaster be reviewed following the conclusion of negotiations with Samuel Smith Old Brewery or determination of Judicial Review concerning Central Area Car Park.

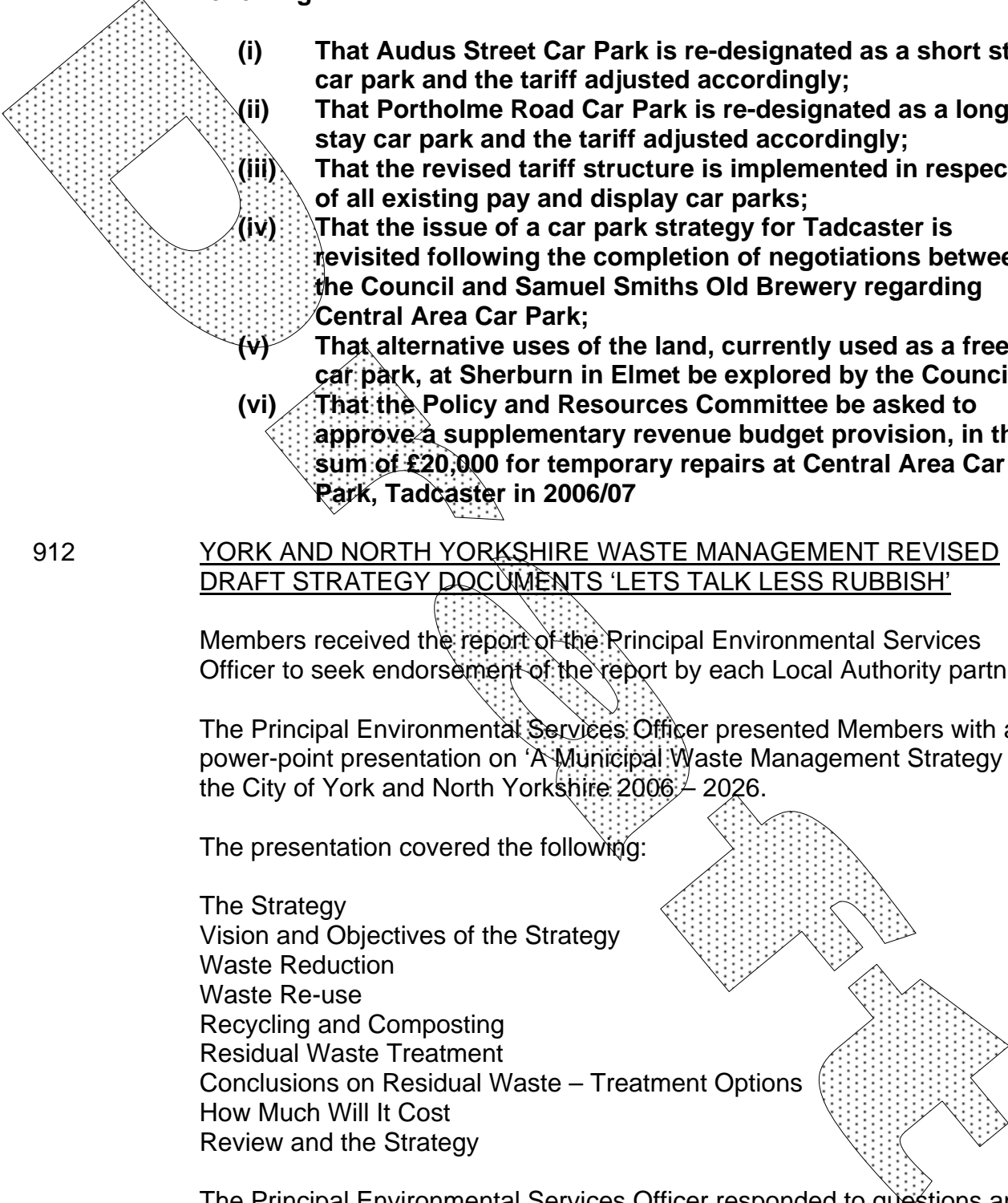
At the present time, it was felt charges could not be imposed due to the large pot holes and the health and safety issues relating to the car park.

It was agreed that the Head of Service – Legal and Democratic Services

would look at the covenants that existed on the car park.

RECOMMENDED:

That Policy and Resources Committee be asked to approve the following:

- 
- (i) That Audus Street Car Park is re-designated as a short stay car park and the tariff adjusted accordingly;
 - (ii) That Portholme Road Car Park is re-designated as a long stay car park and the tariff adjusted accordingly;
 - (iii) That the revised tariff structure is implemented in respect of all existing pay and display car parks;
 - (iv) That the issue of a car park strategy for Tadcaster is revisited following the completion of negotiations between the Council and Samuel Smiths Old Brewery regarding Central Area Car Park;
 - (v) That alternative uses of the land, currently used as a free car park, at Sherburn in Elmet be explored by the Council;
 - (vi) That the Policy and Resources Committee be asked to approve a supplementary revenue budget provision, in the sum of £20,000 for temporary repairs at Central Area Car Park, Tadcaster in 2006/07

912

YORK AND NORTH YORKSHIRE WASTE MANAGEMENT REVISED DRAFT STRATEGY DOCUMENTS 'LETS TALK LESS RUBBISH'

Members received the report of the Principal Environmental Services Officer to seek endorsement of the report by each Local Authority partner.

The Principal Environmental Services Officer presented Members with a power-point presentation on 'A Municipal Waste Management Strategy for the City of York and North Yorkshire 2006 – 2026.

The presentation covered the following:

The Strategy

Vision and Objectives of the Strategy

Waste Reduction

Waste Re-use

Recycling and Composting

Residual Waste Treatment

Conclusions on Residual Waste – Treatment Options

How Much Will It Cost

Review and the Strategy

The Principal Environmental Services Officer responded to questions and queries raised by Members.

RECOMMENDED:

That the Waste Management Partnership Strategy be adopted; subject to agreement by the Selby District Council of a detailed, costed action plan and the development of a Service Level Agreement between North Yorkshire County Council and the seven District Councils.

913

ENVIRONMENT BOARD 2005/2006 PERFORMANCE INDICATOR REPORT: APRIL 2005 – MARCH 2006

The Strategic Director – S Martin updated Members on the progress being made in 2005/2006 for the corporate and statutory Best Value Performance Indicators (BVPI's) for which they were responsible.

RESOLVED:

That the report be noted.

914

PRIVATE SESSION

RESOLVED:

That in accordance with Section 100(A)(4) of the Local Government Act 1972, in view of the nature of the business to be transacted, the meeting be not open to the Press and public during consideration of the following items as there will be a disclosure of exempt information as defined in Section 100(1) of the Act as described in paragraph 3 of Part 1 of Schedule 12A to the Act.

915

GROUNDS MAINTENANCE/STREETSCENE PROCUREMENT

The Principal Environmental Services Officer informed Members that the Grounds Maintenance Contract was coming to a close and this report was to seek endorsement to enable the Policy and Resources Committee to adopt this policy to procure the service in future.

The Grounds Maintenance Contract is due for renewal in September 2006. It is proposed to re-tender the contract as early as possible and to add some elements of the street-scene initiative in sooner than initially anticipated.

RECOMMENDED:

- (I) That the Policy and Resources Committee be asked to endorse the proposal outlined in the report to enhance the current grounds maintenance contract include streetscene related activities;**
- (II) That authority be given to the Head of Service - Environmental and Leisure Services to enter into negotiations with the current Grounds Maintenance contractor to extend the current contract for a period of 6 months with effect from 1 October 2006;**
- (III) In view of the need to revise the specification for the new Grounds Maintenance contract and the proposed extension at (ii) above, waive the requirement of Procurement Procedures.**

The meeting closed at 5.40 pm.

SELBY DISTRICT COUNCIL

Minutes of the proceedings of a meeting of the Social Board held on 14 June 2006 in Committee Room 2, The Civic Centre, Portholme Road, Selby, commencing at 5.00pm.

879	Minutes
880	Chair's Address to the Social Board
881	Private Sector Housing Condition Survey
882	Review of the Private Sector Housing Assistance Policy
883	Community Safety Initiatives to Tackle Neighbourhood Anti-Social Behaviour
884	Performance Indicator Report for the Social Board 2005/2006: April 2005 – December 2005
885	Private Session
886	Grant of Access at Prospect Place, Wistow
887	Sale of Land Adjoining 47 Greenacres, Eggborough
888	Land at the Rear of 17 The Meadows, South Milford
889	Public Session
890	Leisure Services – Service Performance Agreement (SPA) Approval
891	Healthier Communities and Older People
892	Housing Investment Programme Outturn 2005/2006 and Update 2006/2007

Present: Councillor Mrs E Casling in the Chair.

Councillors: Ms M Davis, Mrs D Davis (for S Shaw-Wright), P Harvey, C Lunn, Mrs W Nichols, W Norton (for J Mackman), R Parker, C Pearson, D Peart (for M Crane), R Sayner (for I Nutt).

Officials: Principal Environmental Health Officer, Senior Environmental Health Officer, Head of Service - Policy and Performance, Senior Solicitor, Head of Service – Housing Services, Accountancy Services Manager, Committee Administrator and Democratic Services Assistant.

Also in Attendance: Mr Robin Harrison, David Adamson and Partners Limited.

Public: 0
Press: 0

877

APOLOGIES FOR ABSENCE AND SUBSTITUTION

Apologies were received from Councillors M Crane, J Mackman, I Nutt and S Shaw-Wright.

Substitute Members were Councillors Mrs D Davies (for S Shaw-Wright), W Norton (for J Mackman), D Peart (for M Crane) and R Sayner (for I Nutt).

878

DISCLOSURE OF INTEREST

None received.

879

MINUTES

RESOLVED:

That the minutes of the proceedings of the meeting of the Social Board held on 3 April 2006 be confirmed as a correct record and be signed by the Chair.

880

CHAIR'S ADDRESS TO THE SOCIAL BOARD

The Chair welcomed Members to the meeting and introduced the Senior Solicitor, James Felton.

The Chair addressed Members on the following issues:

- The proposed Extra Care scheme, Brayton. The Chair congratulated staff on their success at completing the work;
- Nominations for the South Yorkshire Housing Associations for the Chimes Lane Private Finance Initiative Development;
- Average time to re-let Local Authority Housing (BVPI212);
- Community Safety; and
- Healthier Communities and Older People

881

PRIVATE SECTOR HOUSING CONDITION SURVEY

Members were advised of the completion of the Selby District Private Sector Condition Survey and received a detailed presentation from David Adamson and Partners Limited primarily covering the background to the survey methodology, the measurement of housing conditions and the survey findings.

The Principal Environmental Health Officer responded to questions and queries raised by Members.

Resolved:

That the conclusion of the Private Sector House Condition Survey 2006 be noted.

882

REVIEW OF THE PRIVATE HOUSING ASSISTANCE POLICY

The Senior Environmental Health Officer outlined the changes to the Private Housing Assistance Policy, which set out the way in which the Council sought to fund the repair, improvement and adaptation of private housing across the District.

The following key priority areas were addressed:

- Achieving the Decent Homes Standard;
- Adapting Homes for Persons with Disabilities;
- Providing Affordable Homes;
- Tackling Fuel Poverty and improving Energy Efficiency; and
- Tackling Fear of Crime and providing Safe and Secure Homes

Recommended: That

- i) the Private Housing Assistance Policy 2006/07 be endorsed; and**
- ii) the Policy and Resources Committee be asked to approve the policy.**

883

COMMUNITY SAFETY INITIATIVES TO TACKLE NEIGHBOURHOOD ANTI-SOCIAL BEHAVIOUR

The Head of Service – Policy and Performance briefed Members on the Community Safety work across the District.

Members were informed that Selby District Council would be rolling out two major new projects to address anti social behaviour across the district, both linking in with new neighbourhood policing teams. The first project being the roll-out of Community Safety Joint Action Groups in each Community Investment Partnership Area and the second, Safe Neighbourhood sweeps in which the Anti-Social Behaviour Officer would work with a dedicated Police Constable and a range of other partners. There would be over thirty sweeps throughout the District.

Resolved:

That the report be noted.

884

PERFORMANCE INDICATOR REPORT FOR THE SOCIAL BOARD
2005/2006: APRIL 2005 – DECEMBER 2005

Members received the report of the Head of Service - Policy and Performance updating the Social Board on the progress being made in 2005/2006 for the corporate and statutory Best Value Performance Indicators (BVPI's) for which they were responsible.

Resolved:

That the report be noted.

885

PRIVATE SESSION

RESOLVED:

That in accordance with Section 100(A)(4) of the Local Government Act 1972 in view of the nature of the business to be transacted the meeting be not open to the Press and public during discussion of the following items as there will be a disclosure of exempt information as defined in Section 100(1) of the Act as described in Part 1 of Schedule 12A to the Act.

886

GRANT OF ACCESS AT PROSPECT PLACE, WISTOW

Members were asked to consider a request by the owner of Cobblers Cottage, Pinfold Hill, Wistow for vehicular access onto Prospect Place, which would allow the owner to develop land in his ownership.

Resolved:

That the applicant be granted access on the following terms:

- i) The applicant pay any premium for the access as recommended by the Councils Valuer;**
- ii) That the applicant pay a contribution towards maintenance of the access in proportion to the other users of the same;**
- iii) Access is only allowed, to enable the owner to build one property on his land for use by his son for residential accommodation;**
- iv) The applicant pay the Council's Legal and valuation fees; and**

- v) **Subject to any other terms and conditions as recommended by the Council's Valuer and/or the Head of Legal and Democratic Services.**

887

SALE OF LAND ADJOINING 47 GREENACRES, EGGBOROUGH

Members were asked by the Senior Solicitor to consider the request by the owners of 47 Greenacres to purchase an area of Council-owned land adjoining their property.

Resolved:

That permission be refused for the land to be sold to the applicant but that the lease continue on an annual basis.

888

LAND AT THE REAR OF 17 THE MEADOWS, SOUTH MILFORD

The Senior Solicitor asked Members to consider a request by the owners of 17 The Meadows, South Milford to purchase an area of Council-owned land at the rear of their property (at Legion Street).

Members raised concerns over the access and the effects that the proposal would have on the neighbouring properties.

Resolved:

That permission be refused for the land to be sold to the applicant.

889

PUBLIC SESSION

890

LEISURE SERVICES – SERVICE PERFORMANCE AGREEMENT (SPA) APPROVAL

The Head of Service – Policy and Performance sought Members approval for the 2006/2007 Leisure Services SPA's.

Resolved:

That the Leisure Services – Service Performance Agreements be approved.

891

HEALTHIER COMMUNITIES AND OLDER PEOPLE

The Head of Service – Policy and Performance updated Members on progress made with the corporate priority project to improve services for older people and the strategic theme of healthier communities.

Older People's Priority

Members were informed that in Selby District the work was focussing initially on Sherburn and Tadcaster and surrounding areas and the key partners involved were:

- North Yorkshire County Council;
- Selby and York Primary Care Trust;
- Selby District Council; and
- Selby District Association of Voluntary Services

Healthier Communities

The Head of Service – Policy and Performance informed Members that the strategic theme of healthier communities emphasises the importance of all the council's services in improving the quality of life for people in the district.

Selby District Council was closely involved in the Healthier Communities Thematic Partnership of the North Yorkshire Strategic Partnership (NYSP). Key areas are likely to include including physical activity for children and adults, tackling harm caused by alcohol misuse and improving mental health and wellbeing.

Members reiterated their support for the ongoing partnership working.

Resolved:

That the report be noted.

892

HOUSING INVESTMENT PROGRAMME OUTTURN 2005/06 AND UPDATE 2006/2007

The Accountancy Services Manager provided Members with information of the outturn of the Councils Housing Investment Programme for 2005/06 and update of the 2006/07 programme and resources.

The 2005/06 Housing Investment Programme (HIP) utilised resources totalling £4.046m including accruals £141k of accruals against a budget of £5.655m.

Resolved: That;

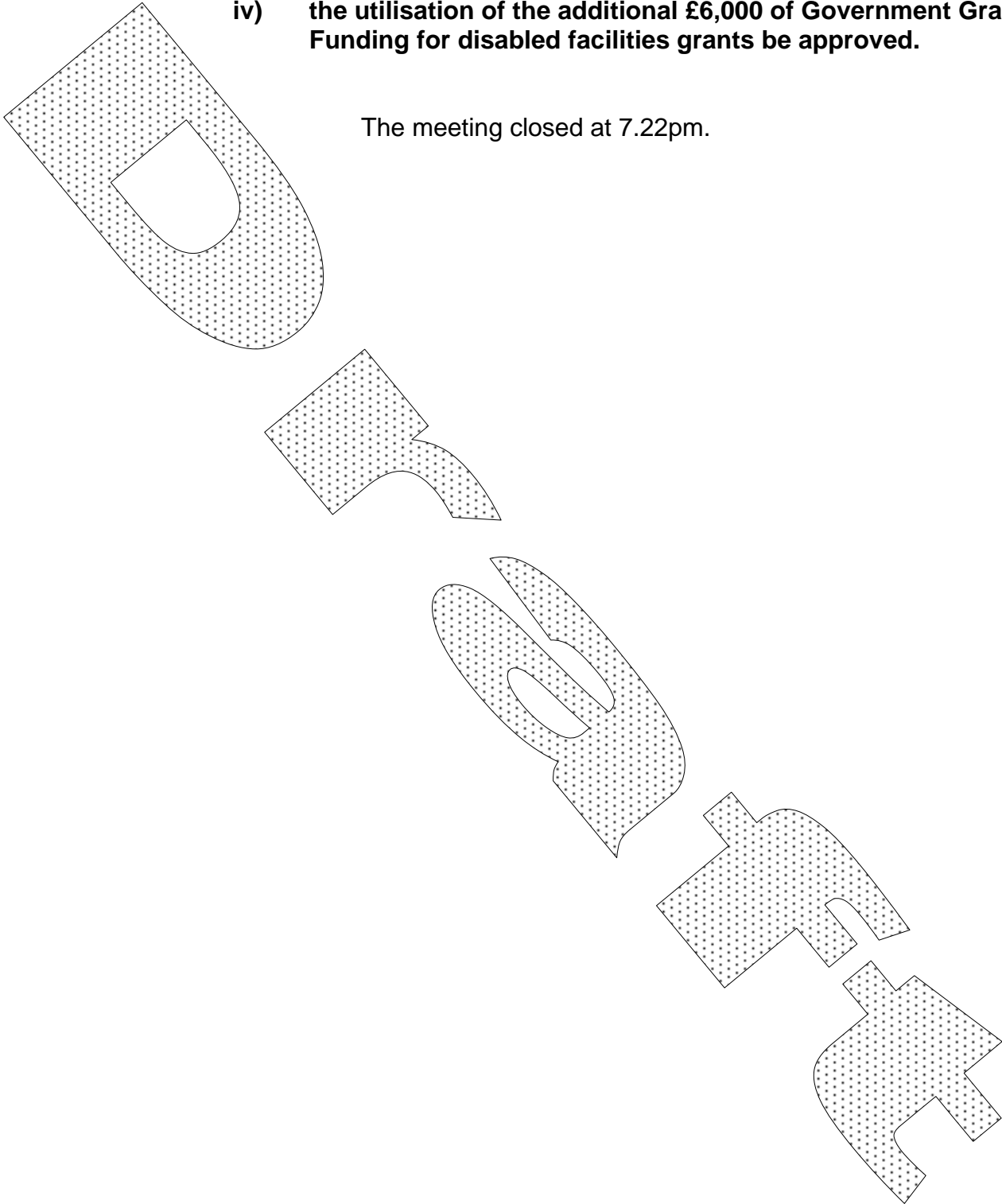
- i) the outturn position of the 2005/06 programme be noted;**
- ii) the carry forward of resources from 2005/06 to 2006/07 to**

complete the 2005/06 schemes be approved;

iii) the revised programme for 2006/07 be approved; and

iv) the utilisation of the additional £6,000 of Government Grant Funding for disabled facilities grants be approved.

The meeting closed at 7.22pm.



SELBY DISTRICT COUNCIL

Minutes of the proceedings of a meeting of the Economy Board held on 13 June 2006, in Committee Room 2, The Civic Centre, Portholme Road, Selby, commencing at 4.00pm.

- | | |
|-----|--|
| 862 | Minutes |
| 863 | Chair's Address to the Economy Board |
| 864 | Public Session |
| 865 | Work Programme for the Economy Board 2006/07 |
| 866 | Economy Board 2005/2006 Performance Indicator Report: April 2005 – March 2006 & 2006/07 Performance Indicator Report: April 2006 |
| 867 | Service Performance Agreement (SPA) Economic Development |
| 868 | Service Performance Agreement (SPA) Building Control |
| 869 | Service Performance Agreement (SPA) Benefits Section |
| 870 | Good Jobs for Local People |
| 871 | Selby District Urban Renaissance Programme – Progress Update and Towns Team Executive Constitution |
| 872 | Wheels to Work |
| 873 | Funding Bid proposal for the provision of Visitor Information Centre NYCC Library and Information Centre at Selby |
| 874 | Selby District Leader+ Response to DEFRA Consultation on 'Rural Development Programme for England 2007 – 2013' |
| 875 | Private Session |
| 876 | Asset Management Report |

Present: Councillor B Percival in the Chair

Councillors: Mrs J Ashton, Mrs D Davies (for R Wilson), N Martin, D McSherry, W Norton, R Sayner and R Packham.

Officials: Head of Service for Planning and Economic Development, Principal Economic Development Officer, Benefits Manager, Accountancy Services Manager and Committee Administrator.

Also present Denise DoddsYork-England.com, Paul Whitaker and Julie Bleaidale – North Yorkshire County Council

Public: 0

Press: 0

860 APOLOGIES FOR ABSENCE AND SUBSTITUTION

Apologies were received from Councillors R H Sweeting and R Wilson.

Substitute Member was Councillor Mrs D Davies.

861 DISCLOSURE OF INTEREST

None received.

862 MINUTES

RESOLVED:

That the minutes of the proceedings of the meeting of the Economy Board held on 28 February 2006 be confirmed as a correct record and be signed by the Chair.

863 CHAIR'S ADDRESS TO THE ECONOMY BOARD

The Chair welcomed Councillor W May back to the board, following her recent absence.

The Chair gave his address to the Economy Board which covered issues as follows;

- **Growing the Economy**
- **Interesting current planning applications and recent consents**
- **Taking advantage of the bypass**
- **Community investment building**
- **The benefit service**

864 PUBLIC SESSION

865 WORK PROGRAMME FOR ECONOMY BOARD

Members received the report of the Head of Service for Planning and Economic Development on the 2006/07 Work Programme.

In April 2005 the Board considered a Work Programme which covered the following topics: -

- Review of the SPAs
- Results of the Staff survey and action plan
- Review of the Economic Development Strategy and improvement plan

- Renaissance
- State of the Area Address
- Review progress of the Sub Regional Improvement Plan
- Benefits Take Up
- Workforce development strategy

The report before Members summarises the progress on each topic and includes a suggested Work Programme for 2006/07.

RESOLVED:

That the Work Programme for the Economy Board for 2006/2007 be noted;

RECOMMENDATION:

That the Work Programme for the Economy Board for 2006/2007 be approved at a future meeting of Council.

866

ECONOMY BOARD 2005/2006 PERFORMANCE INDICATOR REPORT: APRIL 2005 – MARCH 2006 & 2006/2007 PERFORMANCE INDICATOR REPORT: APRIL 2006

Members received the report of the Head of Policy and Performance which would assist Members in focussing on priority areas and managing the performance of the Council by updating the Economy Board on the progress that is being made in 2005/2006 and 2006/2007 for the corporate and statutory Best Value Performance Indicators (BVPIs) for which they are responsible.

RESOLVED:

That the report be noted.

867

SERVICE PERFORMANCE AGREEMENT (SPA) ECONOMY DEVELOPMENT

Members were asked to consider the report of the Head of Service for Planning and Economic Development.

The report was to seek Members approval to the Service Performance Agreement for 2006/07 for the Economic Development unit.

The Chair proposed an amendment to the recommendation under Improvements that;

Advice and comment for the development of the existing employment land policies be provided

Advice and influence on growing the economy across the District be provided

Recognise that the city region of Leeds would have a significant influence on the future of the District, establish the influence that would best suit the District area and to promote acceptance of those issues by the city region developers

RESOLVED:

That the Service Performance Agreement (Economic Development) subject to the amendment be approved.

868

SERVICE PERFORMANCE AGREEMENT (SPA) BUILDING CONTROL

Members were asked to consider the report of the Head of Service for Planning and Economic Development.

The purpose of the report was to seek Members approval to the service performance agreement for 2006/07 for the Building Control Partnership.

RESOLVED:

That the Service Performance Agreement (Building Control) be approved.

869

SERVICE PERFORMANCE AGREEMENT (SPA) BENEFITS SECTION

The purpose of the report was to seek Members approval to the service performance agreement for 2006/07 for the Benefits Section.

The Chair on behalf of the Board expressed his thanks to the staff within the Benefits section for their continued hard work and achievements.

RESOLVED:

That the Service Performance Agreement (Benefits Section) be approved.

870

GOOD JOBS FOR LOCAL PEOPLE

Members received a verbal presentation from Denise Dodds of york-england.com on the Good Jobs for Local People report.

In November 2005 Members were presented with a report titled Good jobs for local people. Members noted the report and asked that further consultation be under taken with colleagues, partners and stakeholders and that the findings be referred to a future meeting of the Policy and Resources Committee.

Because of the staff reductions within the Economic Development Unit, the Council employed york-england.com to carry out a consultation exercise on their behalf. This consultation took place during April and May 2006. The report before Members provided details of the findings.

RESOLVED:

- i) **that the findings be published and fed into the Community Economic Development Strategy followed by a recommendation to the Policy and Resources Committee to finalise their development and adopt an appropriate policy that recognises the aspirations that were set out in the report presented to the Economy Board in November 2005**
- ii) **that during the development of the Policy that appropriate milestones and targets be set that local distinctiveness is identified and enhanced**

871

SELBY DISTRICT URBAN RENAISSANCE PROGRAMME – PROGRESS UPDATE AND TOWNS TEAM EXECUTIVE CONSTITUTION

Members received the report, which updated them on the progress of the Renaissance Programme.

Since the last report to Economy Board in February 2006 progress had been made on the management of the Urban Renaissance programme and a number of issues were being addressed both internally and with Yorkshire Forward.

URBED, Yorkshire Forward's consultants have still not produced the version of the Strategic Development Framework, which would be used for community consultation.

Projects in Selby and Sherburn were moving forward.

The Energy and Water themes were generating a great deal of interest from external bodies (both public and private).

Members were concerned that this important area was not progressed and felt that a Project Board should be formed.

The Chair agreed and asked for a nomination from the floor for a Member from the opposing groups to sit on the Board with himself.

A nomination was received for Councillor R Packham and on being put to the vote was carried.

RESOLVED:

- i) That the progress being made on the renaissance programme be noted;
- ii) That an Urban Renaissance Project Board comprising the Renaissance Champion, Chair of the Economy Board and a member nominated by the largest opposing group and appropriate Senior Officers and a Project Team from within and without the Selby District Council be set up to facilitate the driving through of the delivery of the Renaissance projects originating from the public and private sectors
- iii) That resources both human and financial be investigated to develop the 'Café Society' Concept and that a report be brought to a future meeting of Economy Board.

872

WHEELS 2 WORK

Members received the report of the Head of Service for Planning and Economic Development, which informed them with regard to the discussions, which had taken place between RYECAT and Selby District Council.

RESOLVED:

That the transfer of ownership of the 15 mopeds to RYECAT be approved.

873

FUNDING BID PROPOSAL FOR THE PROVISION OF VISITOR INFORMATION CENTRE NYCC LIBRARY AND INFORMATION CENTRE AT SELBY

The Head of Service introduced Mrs Julie Blaisdale, from North Yorkshire County Council (NYCC) to the Committee.

NYCC's Library and Information Service currently provides a Visitor Information Centre (VIC) at Selby.

Provision of this service had been undertaken in partnership with Selby

DC through Leader and Grant funding which initially set up costs and ongoing revenue to provide the service up to December 2005.

The provision of the centre, and extended services/opening hours had made a significant impact and take up from both local residents and visitors over the 2 years that it has been in operation: At the same time, the Library and Information Centre had seen increases in visitors/use of library facilities as a result.

In conclusion the Centre and its provision of enhanced access to services had benefited a diverse range of local users and visitors to Selby. There were however, ongoing resource issues that need to be addressed in order to sustain its ongoing provision.

The Head of Service for Planning and Economic Development addressed Members, the budgets held by the Economy Board had been checked and it had been established that the Service could not be supported via those budgets.

The Chair informed Members that if they were minded to refer this to the Policy and Resources Committee that greater detail on the cost breakdown from NYCC would be required, therefore requested that the Head of Service for Planning and Economic Development obtain the necessary information.

RESOLVED:

- i) That the Policy and Resources Committee be asked to approve a supplementary revenue estimate of £7,500 to support the provision of the Visitor Information Centre upto December 2006 only, subject to the cost breakdown from NYCC**
- ii) That further work be undertaken by NYCC to assess the benefits and rationale for continued Visitor Information Centre provision and that following the outcome of this work, a further report be brought back to a future meeting of the Economy Board.**

874

SELBY DISTRICT LEADER+ RESPONSE TO DEFRA CONSULTATION ON 'RURAL DEVELOPMENT PROGRAMME FOR ENGLAND 2007 – 2013'

Members received the report which informed them of DEFRA's proposals for the delivery of rural funding post-2006 and to seek their endorsement of the response made by the Selby District LEADER+ Local Action Group

to DEFRA's consultation document.

DEFRA were proposing changes to the delivery of rural funding post-2006. These proposals were contained in their consultation document "*Rural Development Programme for England 2007 – 2013*".

The Selby District LEADER+ Local Action Group had made a formal response to DEFRA on this consultation document

RESOLVED:

That the Local Action Group response be endorsed

875

PRIVATE SESSION

RESOLVED:

That in accordance with Section 100(A)(4) of the Local Government Act 1972 in view of the nature of the business to be transacted the meeting be not open to the Press and public during discussion of the following items as there will be a disclosure of exempt information as defined in Section 100(1) of the Act as described in paragraph 3 of Part 1 of Schedule 12A to the Act.

876

ASSET MANAGEMENT REPORT
(Exempt Information No 3)

Members received the report of the Head of Services for Planning and Economic Development, which would update Members on the progress of the Task and Finish group, to support the way forward to carry out the recommendations of that group.

Members and officers reviewed the accommodation, the ownership, the cost of maintenance and its contribution to the local economy and environmental and social impact on the area.

A way forward had, been proposed by the group for approval by the Economy Board.

RESOLVED:

- i) That the findings of the Asset Management Review Task and Finish Group be approved;**
- ii) That the way forward as identified in paragraph 6.9 of the Officers report be approved.**

The meeting closed at 5.55pm.

SELBY DISTRICT COUNCIL

Minutes of the proceedings of a meeting of the Policy and Resources Committee held on 27 June 2006, in Committee Room 2, The Civic Centre, Portholme Road, Selby, commencing at 4.00pm.

919	Minutes
920	Chair's Address to the Policy and Resources Committee
921	Annual Delivery Plan
922	Electoral Administration
923	Consultation of State of Area Address
924	Annual Efficiency Statements
925	Pre-Ballot Cost for LSVT – Funding Arrangements
926	Statement of Internal Control
927	General Fund Revenue Outturn 2005/06
928	General Fund Capital Outturn 2005/06
929	Statement of Accounts 2005/06
930	Financial Planning Policies
931	Referrals from Other Boards and Committees
932	Private Session
933	Comino Contract
934	Claim for Possessory Title

Present: Councillor M Crane in the Chair

Councillors: Mrs E Casling, Mrs M Davis, D McSherry, Mrs W Nichols, W Norton, R Packham, B Percival, S Shaw Wright.

Officials: Chief Executive, Strategic Directors, Head of Legal and Democratic Services, Head of Finance and Central Services, Head of Policy and Performance, Accountancy Services Manager, Electoral Services Officer, Democratic Services Officer.

Public: 0

Press: 2

916 Councillor Crane asked the Committee to stand for a minutes silence in tribute to the late Councillor M Patrick.

917 APOLOGIES FOR ABSENCE AND SUBSTITUTION

Apologies were received from Councillors J Crawford and Mrs G Ivey.

Substitute Members were Councillor S Shaw-Wright (*J Crawford*)

918 DISCLOSURE OF INTEREST

Councillor B Percival declared an interest in item 14 of the agenda regarding the Review of Car Parking Strategy. He also declared a non-pecuniary interest in item 17.

919 MINUTES

RESOLVED:

That the minutes of the proceedings of the meeting of the Policy and Resources Committee held on 11 April 2006 be confirmed as a correct record and be signed by the Chair.

920 CHAIR'S ADDRESS TO THE POLICY AND RESOURCES COMMITTEE

The Chair paid tribute to the late Councillor Patrick for service to the Council and district of Selby, a sentiment echoed by all Members of the Committee. It was agreed that a letter of gratitude would be sent to Councillor Patrick's widow, along with an offer to posthumously make Councillor Patrick an Alderman of the Council.

The Chair also noted that the Partnership Agreement had been signed with North Yorkshire County Council on 26 June 2006.

921 ANNUAL DELIVERY PLAN

Members received a report from the Strategic Director, Jonathan Lund, outlining the Annual Delivery Plan 2006/07.

Members were asked to consider, approve and support the Annual Delivery Plan, which showed the outcomes, and actions that the Council sought to achieve during 2006/2007.

Resolved:

That the Annual Delivery Plan for 2006-07 be approved.

922 ELECTORAL ADMINISTRATION

The Electoral Services Officer presented a report outlining the impact of the proposed Electoral Administration Bill, and requested a supplementary estimate in order to meet the additional costs that the bill would create.

Resolved: That the impact of the Electoral Administration Bill 2006 be noted;

Recommended: that a supplementary revenue estimate of £42,000 be approved.

923

CONSULTATION ON STATE OF THE AREA ADDRESS

The Head of Policy and Performance informed Members of the proposed programme of consultations relating to the State of the Area Address, 2006.

A detailed consultation had been drawn up to gauge the District's response to the Council's key priorities. It was noted that the State of the Area Address would be delivered to Council on the 18 July 2006.

In response to questions from Members, the Head of Policy and Performance agreed to provide Councillor Mrs W Nichols with a detailed breakdown of the clubs that would be consulted.

Members were informed that where possible, the use of email and the internet would be encouraged during the consultation process.

Moved by Councillor R Packham, and seconded:

That the recommendation in the report be amended to include a detailed report back to Policy and Resources Committee showing a breakdown of responses to the consultation process.

Upon voting, the amendment was defeated and the original recommendation was carried.

Resolved:

That the content of the State of the Area Address Consultation Programme 2006 be agreed.

924

ANNUAL EFFICIENCY STATEMENTS

The Head of Finance and Central Services informed Members of the Council's proposed efficiency savings for 2006/07 following the submission of the Annual Efficiency Statement to the Department of Communities and Local Government.

In response to questions, the Head of Finance and Central Services

informed Members that efficiency savings would include existing services where a marked improvement in delivery had been made.

Resolved: That:

- i) The Annual Efficiency Statement for 2006/07 be endorsed; and**
- ii) Monitoring of the achievements of efficiencies throughout the year be carried out and further reports of this matter be brought to future meetings of this Committee**

925

PRE-BALLOT COST FOR LSVT (LARGE SCALE VOLUNTARY TRANSFER) FUNDING ARRANGEMENTS

The Head of Finance and Central Services informed Members of the expenditure accumulated on the pre-ballot activities leading up to and including the ballot of tenants on LSVT and how, in accordance with the proper accounting practice and statutory requirements, the Council had planned to meet these costs.

Members were informed that the Head of Finance and Central Services had also sought the views of Government Office and the External Auditor before finalising the breakdown of costs.

The Accountancy Services Manager informed Members that the Housing Special Project Fund had existed for a number of years and was used to fund housing investment projects, such as the current warden service for sheltered housing. The fund currently stood at £1.37million following the LSVT costs and would continue to fund housing investment projects.

The Strategic Director, Steve Martin, informed Members that Selby residents had been given the same level of information as tenants of other authorities in the area and the costs were broadly the same.

The Head of Finance and Central Services agreed to write to Members with a full breakdown of the costs involved before the next meeting of Council.

Recommended: That:

- i) In accordance with proper accounting practice and statutory requirements, the pre-ballot expenditure on LSVT of £523,143 be charged to the Council as follows:-**
 - a) General Fund - £266,210**
 - b) Housing Revenue Account - £256,933**
- ii) Those costs attributable to the Housing Revenue Account**

will be funded by way of contribution from the Housing Special Project Fund, as agreed by Council on 14 December 2004;

- iii) A supplementary revenue estimate in 2005/06 of £266,210 to meet those costs attributed to the Council's General Fund be approved; and
- iv) The cost of the supplementary revenue estimate from the Council's General Fund Working Balance be approved.

926

STATEMENT OF INTERNAL CONTROL

The Head of Finance and Central Services sought Members approval for the Statement of Internal Control for 2005/06.

Resolved:

That the Statement of Internal Control 2005/06 be approved.

927

GENERAL FUND REVENUE BUDGET - OUTTURN 2005/06

The Accountancy Services Manager informed Members of the final outturn position on the General Fund Revenue Budget for 2005/06 and sought Members' approval to the proposed contributions to specific reserves.

In response to questions from Members, the Accountancy Services Manager noted that the Council had initially planned to borrow money to purchase industrial units at a cost of £45,000 but as this had not gone ahead, it had been reported as a £45,000 saving.

Recommended: That

- i) the outturn position of the Council's General Fund Revenue Budget for 2005/06 be noted ;
- ii) the budget slippage for 2005/06 be approved; and
- iii) contributions to specific reserves as set out in the report be approved.

928

GENERAL FUND CAPITAL PROGRAMME – OUTTURN 2005/06

The Accountancy Services Manager informed Members of the final outturn position on the General Fund Capital Programme for 2005/06.

Recommended: That:

- i) the outturn position on the Council's General Fund Capital Programme for 2005/06 be noted; and

- ii) **the Capital Programme spillage for 2005/06 be approved.**

929

STATEMENT OF ACCOUNTS 2005/06

The Accountancy Services Manager sought Members approval for the Council's Statement of Accounts 2005/06.

Members were given a leaflet summarising the financial results for 2005/6 that would be made available in public places and on the Council's website.

In response to questions regarding Selby and Tadcaster Markets, the Accountancy Services Manager provided a breakdown of the costs involved. It was agreed that further information would be obtained from the Markets Officer regarding individual costs such as for electricity at Selby Market.

It was noted that the Farmers/Continental Markets had provided a boost for businesses in Selby.

Resolved:

That the Statement of Accounts for 2005/06 be approved.

930

FINANCIAL PLANNING POLICIES

The Head of Finance and Central Services introduced a report requesting Members approval for the Financial Planning Policies Statement that would provide the foundation for the development of the Council's Financial Strategy 2007 - 2010.

Resolved: That:

- i) **the Financial Planning Policies Statement be approved;**
- ii) **the proposals in relation to the following be agreed:**
 - a) **the delegated authority for the setting of fees and charges to Heads of Service; and**
 - b) **the use of surplus income.**

931

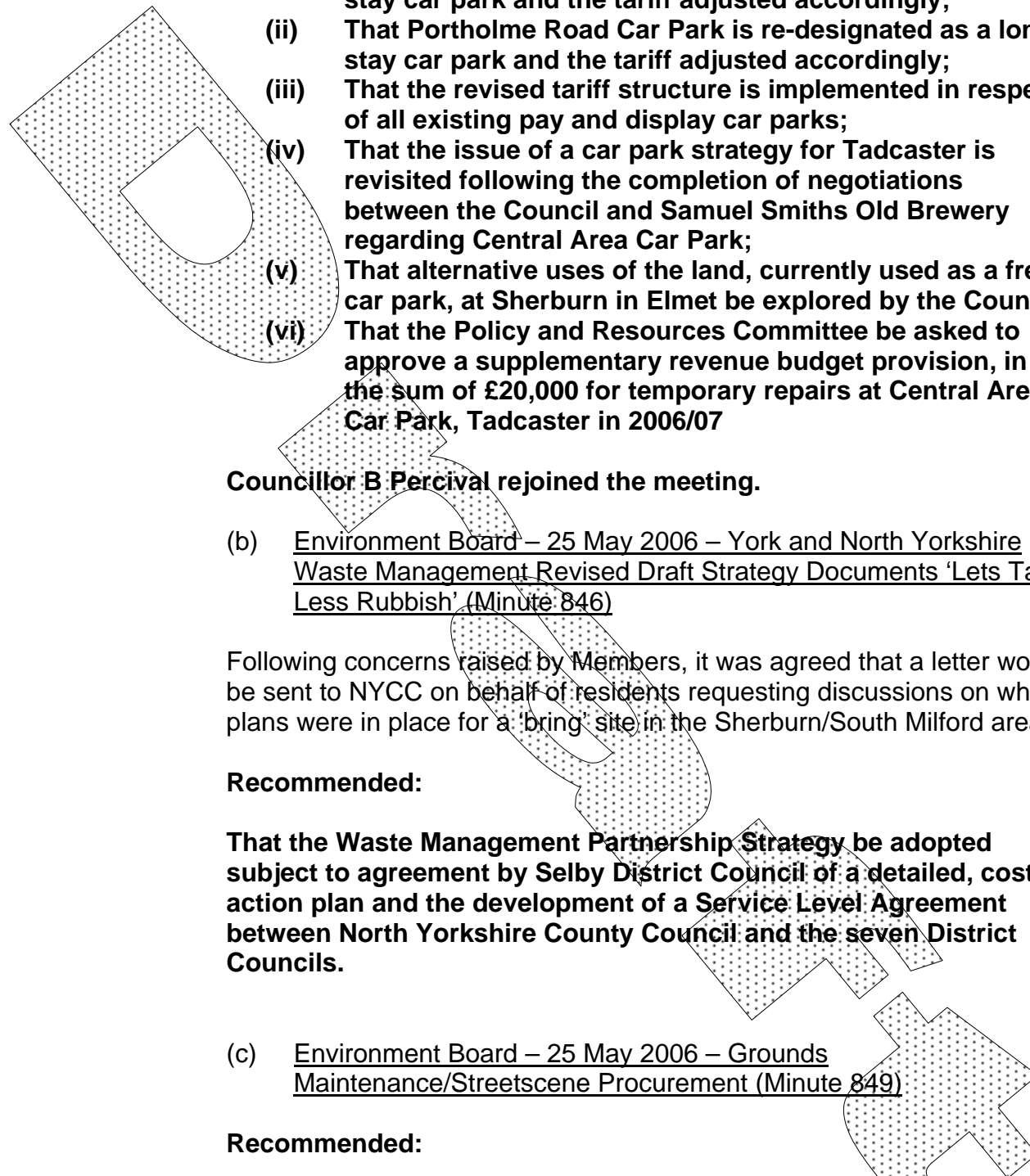
REFERRALS FROM OTHER COMMITTEES AND BOARDS

Members considered the undermentioned referrals as follows:

- (a) Environment Board - 25 May 2006 - Review of Car Park Strategy (Minute 845)

Councillor B Percival left the meeting for this item.

Recommended: That;

- 
- (i) That Audus Street Car Park is re-designated as a short stay car park and the tariff adjusted accordingly;
 - (ii) That Portholme Road Car Park is re-designated as a long stay car park and the tariff adjusted accordingly;
 - (iii) That the revised tariff structure is implemented in respect of all existing pay and display car parks;
 - (iv) That the issue of a car park strategy for Tadcaster is revisited following the completion of negotiations between the Council and Samuel Smiths Old Brewery regarding Central Area Car Park;
 - (v) That alternative uses of the land, currently used as a free car park, at Sherburn in Elmet be explored by the Council;
 - (vi) That the Policy and Resources Committee be asked to approve a supplementary revenue budget provision, in the sum of £20,000 for temporary repairs at Central Area Car Park, Tadcaster in 2006/07

Councillor B Percival rejoined the meeting.

- (b) Environment Board – 25 May 2006 – York and North Yorkshire Waste Management Revised Draft Strategy Documents ‘Lets Talk Less Rubbish’ (Minute 846)

Following concerns raised by Members, it was agreed that a letter would be sent to NYCC on behalf of residents requesting discussions on what plans were in place for a ‘bring’ site in the Sherburn/South Milford areas.

Recommended:

That the Waste Management Partnership Strategy be adopted subject to agreement by Selby District Council of a detailed, costed action plan and the development of a Service Level Agreement between North Yorkshire County Council and the seven District Councils.

- (c) Environment Board – 25 May 2006 – Grounds Maintenance/Streetscene Procurement (Minute 849)

Recommended:

- (l) **That authority be given to the Head of Service - Environmental and Leisure Services to enter into negotiations with the current Grounds Maintenance**

contractor to extend the current contract for a period of 6 months with effect from 1 October 2006;

- (II) In view of the need to revise the specification for the new Grounds Maintenance contract and the proposed extension at (ii) above, waive the requirement of Procurement Procedures.

(d) Economy Board – 13 June 2006 – Funding Bid Proposal for the Provision of Visitor Information Centre NYCC Library and Information Centre at Selby (Minute 873)

Recommended:

- i) That a supplementary estimate of £7,500 to support the provision of the Visitor Information Centre until December 2006, subject to the cost breakdown from NYCC be approved;
- ii) That further work be undertaken by NYCC to assess the benefits and rationale for continued Visitor Information Centre provision and that following the outcome of this work, a further report be brought back to a future meeting of the Economy Board.

(e) Social Board – 14 June 2006 – Review of the Private Housing Assistance Policy (Minute 882)

Recommended: That the Private Housing Assistance Policy 2006/07 be endorsed.

932

PRIVATE SESSION

Resolved:

That in accordance with Section 100(A)(4) of the Local Government Act 1972, in view of the nature of the business to be transacted, the meeting be not open to the Press and public during consideration of the following items as there will be a disclosure of exempt information as defined in Section 100(1) of the Act as described in paragraphs 1 and 3 of Part 1 of Schedule 12A to the Act.

933

COMINO CONTRACT

The Head of Legal and Democratic Services introduced a report

regarding the Comino Contract and future options.

Resolved: That:

- i) the advice from NYCC be noted;**
- ii) Officers be requested to meet further with Comino to seek improvements to the offer made; and**
- iii) A further report be brought back to the Policy and Resources Committee.**

934

CLAIM FOR POSSESSORY TITLE

The Head of Legal and Democratic Services asked Members to consider a claim for adverse possession of Council-owned land.

Resolved:

- i) That the applicant be requested to submit evidence to support his claim to adverse possession of the land; and**
- ii) That a further report be brought back to the Policy and Resources Committee.**

The meeting closed at 6pm.

SELBY DISTRICT COUNCIL

Minutes of the proceedings of a meeting of the STANDARDS COMMITTEE held on 30 May 2006, in Committee Room , The Civic Centre, Portholme Road, Selby, commencing at 4.00pm.

840	Chairman's Introductions
841	Minutes
842	Going Local: Investigations and Hearings
843	Standards of Conduct in English Local Government: The Future
844	Summary of Points from 'The Bulletin'
845	Date of Next Meeting
846	Any other business

Present: Miss B Potts in the Chair.

Councillors: B Crossdale , Ms M Davis and J Stell,

Officials: Head of Services - Legal and Democratic Services, Committee Administrator.

Public: 0

Press: 0

838 APOLOGIES FOR ABSENCE

Apologies were received from Councillor C Lunn and Mrs G Morley

839 DISCLOSURE OF INTEREST

None received.

840 CHAIRMAN'S INTRODUCTIONS

The Chair welcomed everybody to the meeting.

841 MINUTES

RESOLVED:

That the minutes of the proceedings of a meeting of the Standards Board held on 14 June 2005 be confirmed as a correct record and be signed by the Chair.

PUBLIC SESSION

842

GOING LOCAL: INVESTIGATIONS AND HEARINGS

The Head of Service – Legal and Democratic Services presented Members with an informative and comprehensive visual presentation from the Standards Board for England.

Following the presentation Members agreed that it would be beneficial to the Board if some additional training could be arranged.

RESOLVED: That presentation be noted.

843

STANDARDS OF CONDUCT IN ENGLISH LOCAL GOVERNMENT: THE FUTURE

Members received the discussion paper of the Head of Service – Legal and Democratic Services regarding the current proposals in relation to the Code of Conduct.

The Government had published the document ‘Standards of Conduct in English Local Government: The Future’ for consideration.

Members were informed that procedures were changing and that the Board would be expected to deal with complaints before being referred to the Standards Board for England in London.

RESOLVED: That the report be noted.

844

SUMMARY OF POINTS FROM ‘THE BULLETIN’

Members received a verbal update with regard to summarising the information contained within ‘The Bulletin’ information sheet, which came from the Standards Board for England.

The Head of Service for Legal and Democratic Services suggest that for future meetings he should read the Bulletins received break the information down and feed it back to Members for information.

Members felt this would be very useful and noted the report.

RESOLVED: That the report be noted, and that future issues of ‘The Bulletin’ be summarised and brought to Members for information.

845

DATES OF FUTURE MEETINGS

29 August 2006

5 December 2006

846

ANY OTHER BUSINESS

None received.

The meeting closed at 4.55pm.

SELBY DISTRICT COUNCIL

Minutes of the proceedings of a meeting of the Licensing Committee held on 12 June 2006, in Committee Room 2, The Civic Centre, Portholme Road, Selby, commencing at 10.00 am.

849	Minutes
850	Chair's Address to the Licensing Committee
851	Procedure
852	Discreet Licensing Issue – John Stockdale
853	Hackney Carriage Tariffs
854	Private Session
855	Application for a Hackney Carriage Licence for a Vauxhall Astra
856	Application for a Hackney Carriage Licence for a Skoda Saloon
857	Application for a Hackney Carriage Licence for a Ford Mondeo

Present: Councillor R. Sayner in the Chair

Councillors: Mrs J Ashton, I Chilvers (for Mrs J Dyson), G Croston, Mrs D Davies, Mrs S Duckett, J McCartney, W Norton for (Mrs K McSherry), C Pearson and D Peart

Officials: Head of Service – Legal and Democratic Services, Licensing Officer and Committee Administrator

Observers: *Delete if necessary*

Public: 1

Press: 0

847 APOLOGIES FOR ABSENCE AND SUBSTITUTION

Apologies were received from Councillors Mrs J Dyson and Mrs K McSherry.

Substitute Members were Councillors I Chilvers and W Norton.

848 DISCLOSURE OF INTEREST

None

849

MINUTES

RESOLVED:

That the minutes of the proceedings of the meeting of the Licensing Committee held on 24 April 2006 be confirmed as a correct record and be signed by the Chair.

850

CHAIR'S ADDRESS TO THE LICENSING COMMITTEE

The Chair informed Members that Bal Nahal who had previously made legal representation at the Licensing Committee had now left the Authority. The training she was to carry out on Monday 26 June 2006 would now be carried out by the Head of Service – Legal and Democratic Services or the new temporary Solicitor.

PUBLIC SESSION

851

PROCEDURE

The Procedure was noted.

852

DISCREET LICENSING ISSUE – JOHN STOCKDALE

Members received the report of the Licensing Officer to seek a decision regarding the approval of the grant of a private hire vehicle licence in respect of Mr Stockdale and that the licence be discreet in manner.

Mr Stockdale had applied for a Private Hire Vehicle Licence in respect of a Mercedes S320 CDI motor vehicle. Mr Stockdale requested that such a licence be discreet as a consequence of his proposed customers who required an executive transportation service using vehicles not displaying a 'plate'.

The licence disc would be provided on a red background thereby replicating the colour of the private hire vehicle plate.

RESOLVED:

THAT THE APPROVAL OF A PRIVATE HIRE VEHICLE LICENCE IN THE FORM OF A DISC IDENTIFYING THE REGISTRATION NUMBER AS A PRIVATE HIRE VEHICLE BE APPROVED.

HACKNEY CARRIAGE TARIFFS

Mr B Dennis was in attendance for this item.

Members received the report from the Licensing Officer to bring to their attention a letter of objection that had been received in respect of the proposed Hackney Carriage Tariff increase.

On 24 April 2006, the Licensing Committee approved Hackney Carriage Tariff increases. These were advertised and an objection had been received within the prescribed period of time.

Members were invited to re-consider the tariff increase in light of the objection.

The Chair closed this item by asking members of the public present if they had received a fair hearing and in response Mr Dennis did not feel he had received a fair hearing.

HACKNEY CARRIAGE TARIFFS
(Exempt Information – No 3)

Members agreed that the remainder of the discussion would take place in Part II.

Discussion took place and it was agreed that the tariffs would remain unchanged from those agreed in April 2006.

RESOLVED:

That the tariffs as approved on 24 April 2006 remain unchanged and be introduced before 3 September 2006.

PRIVATE SESSION**RESOLVED:**

That in accordance with Section 100(A)(4) of the Local Government Act 1972, in view of the nature of the business to be transacted, the meeting be not open to the Press and public during consideration of the following items as there would be a disclosure of exempt information as defined in Section 100(1) of the Act as described in paragraphs 4 and 7 of Part 1 of Schedule 12A to the Act.

855

APPLICATION FOR A HACKNEY CARRIAGE LICENCE FOR A VAUXHALL ASTRA

Members received the report of the Licensing Officer to consider an application for the grant of a hackney carriage licence for a Vauxhall Astra, a vehicle not fully accessible to the disabled.

The Licensing Officer outlined details of the case.

The driver concerned outlined his reasons for the application and Members questioned the driver as to the full circumstances of his application.

RESOLVED:

That the application for a Hackney Carriage Licence be granted in respect of the vehicle, with the vehicle being exempted from the requirement for it to be fully accessible to the disabled, on the basis that hardship grounds had been satisfied.

856

APPLICATION FOR A HACKNEY CARRIAGE LICENCE FOR A SKODA SALOON

Members received the report of the Head of Service – Legal and Democratic Services to consider an application for the grant of a hackney carriage licence for a Skoda, a vehicle not fully accessible to the disabled.

The Licensing Officer outlined details of the case.

The driver concerned outlined his reasons for the application and Members questioned the driver and his accountant as to the full circumstances of the application.

RESOLVED:

That the application for a Hackney Carriage Licence be granted in respect of the vehicle, with the vehicle being exempted from the requirement for it to be fully accessible to the disabled, on the basis that hardship grounds had been satisfied.

APPLICATION FOR A HACKNEY CARRIAGE LICENCE FOR A FORD MONDEO

Members received the report of the Head of Service – Legal and Democratic Services to consider an application for the grant of a hackney carriage licence for a Ford Mondeo, a vehicle not fully accessible to the disabled.

The Licensing Officer outlined details of the case.

The driver concerned outlined his reasons for the application and Members questioned the driver as to the full circumstances of his application.

Members considered the application against the Council's guidelines on hardship and resolved not to grant a licence for a vehicle which did not have wheelchair access.

In reaching the decision Members considered the number of vehicles previously owned by the applicant, the proceeds from the sale of the last of these vehicles and the reason put forward by the applicant for requiring a licence for a vehicle not accessible to the disabled.

RESOLVED:

That the application for a hackney carriage licence for a vehicle not accessible to the disabled be refused.

The meeting closed at 1.00 pm.